



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5899	SOLICITATION DATE: January 7, 2019
SOLICITATION TITLE: Network Equipment	
<p>SOLICITATION DESCRIPTION: MHIS is requesting proposals for 2019/20, Erate Year 22, Category Two eligible Network Equipment and Cabling Services. Respondents may submit pricing for all or part of this RFP and multiple contracts may be awarded. The selected vendor must be authorized to sell the products in its proposal.</p> <p>Proposals must include pricing for equipment, hardware and software maintenance available from the manufacturer. Qualified contractors are to submit plans which include detailed billing including hardware, licensing, maintenance and shipping. Service provider must label all equipment as E-rate with an identifying Funding Request Number.</p> <p>Visit: http://www.hartford.gov/procurement/purchasing to view this and all other City of Hartford Solicitations</p>	
SITE LOCATION (if applicable):	
RESPONSE DATE: February 7, 2019	RESPONSE TIME: 2:00 p.m.
DEPT. ASSIGNED CONTRACT #:	EST. COST OF CONSTRUCTION:

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR January 17, 2019 @ 11:30AM AT 260 Constitution Plaza
 (Date / Time) (Location)

This pre-bid conference is: **Not Applicable**
 Mandatory (All prospective bidders are REQUIRED to attend to discuss specifications)
 Non-mandatory (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

RFR Affidavit

AA-EEO Agreement & Affidavit

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Exhibits

- A Insurance Requirements

Sincerely,

William Diaz
diazw003@hartford.gov
860-757-9604

Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:
<http://www.hartford.gov/procurement/purchasing>