

**CT TRANSIT  
REQUEST FOR QUOTE D-19**

**CTTRANSIT NEWSLETTER**

Notice is hereby given that Connecticut Transit (*CT transit*) is requesting Quotes from outside organizations, to print CTtransit's company newsletter for our Hartford, New Haven and Stamford Divisions. The H.N.S. Management Company, Inc. (d/b/a *CT transit*) is a Subsidiary Corporation of First Transit Group, Inc. established as the legal entity to perform a service contract with the State of Connecticut.

**RFQ TIMELINE**

<b>RFQ RELEASE</b>	JANUARY 2 <sup>ND</sup> 2019
<b>SITE WALK-THROUGH</b>	N/A
<b>QUESTIONS DUE BY</b>	JANUARY 16 <sup>TH</sup> 2019 @ 10:00am
<b>CT TRANSIT ANSWERS BY</b>	JANUARY 18 <sup>TH</sup> 2019
<b>QUOTES DUE BY</b>	FEBRUARY 1 <sup>ST</sup> 2019 @ 2:00pm

Supplies/Services shall be based on all provisions, conditions, instructions and specifications as outlined in the Quote. Forms, instructions and specifications are available from the *CT transit* website ([www.cttransit.com](http://www.cttransit.com)). By completing a onetime registration process on *CT transit's* website, Quoters are able to download the entire procurement package and any Addendums. Quoters may contact Elisa Elish, Asst. Purchasing & Contracts Officer at (860) 707-1234 for additional information or assistance with the registration process. Please include company name, address, telephone and fax number, contact name and email address in all requests.

Quotes should be clearly marked "**D-19 CTTRANSIT NEWSLETTER**" in capital letters and sent to the attention of **Elisa Elish, Asst. Purchasing & Contracts**, PO Box 66, Hartford, CT 06141-0066 or 100 Leibert Road, Hartford, CT 06120 for hand delivery. It is the responsibility of the Quoter to assure that its Quote arrives at the designated location and person by the specified time stated above.

ALL PROSPECTIVE VENDORS **MUST** INDIVIDUALLY REGISTER WITH *CT TRANSIT*  
TO REGISTER AND OBTAIN A COPY OF THE PROCUREMENT PACKAGE GO TO [WWW.CTTRANSIT.COM](http://WWW.CTTRANSIT.COM)

All Prospective Vendors should be aware if they did not obtain this package from *CT transit's* website we can in no way guarantee you will receive any additional information (Addendums, etc.)

*CT transit* has working relationships with the State of Connecticut and First America. Through these relationships we have the advantage of requesting the same pricing afforded on their contracts. *CT transit* would expect that pricing, for the services requested, on any State of Connecticut and/or First America contract would be extended through this request for Proposal.

Issuance of the Request for Quote does not commit *CT transit* to award any contract. *CT transit* reserves the right to waive any irregularities and formalities, to reject any and all Quotes submitted, to re-advertise, and to make contracts in the best interest of *CT transit* and/or the Department of Transportation of the State of Connecticut.

Elisa Elish  
Asst. Purchasing & Contracts Officer

**An Affirmative Action—Equal Opportunity Employer**