

# REQUEST FOR QUALIFICATIONS/PROPOSALS

## TOWN OF SIMSBURY

(Equal Opportunity Employer)

**Project: Independent Commissioning Provider Services  
Henry James Memorial School Project**

Proposals, endorsed “**Commissioning Provider Services**” will be received at the office of the School Business Manager, Town Hall, 933 Hopmeadow Street, (Route 10/202), Simsbury, CT 06070, until Friday, November 30, 2018 at 11:00 AM.

An individual or firm is sought to serve as the Commissioning Provider (CP) for the Henry James Memorial School Project, working in conjunction with the selected architect and Construction Manager At-Risk firms.

A mandatory pre-submission meeting for interested independent Commissioning Provider services firms is scheduled for Tuesday, November 20, 2018 at 2:30 PM at Henry James Memorial School, 155 Firetown Road, Simsbury, Connecticut 06070.

The right is reserved to reject any or all proposals, or to waive defects in same, if it be deemed in the best interest of the Town of Simsbury.

Request for Qualification packages may be obtained from the Business Manager’s office by emailing: [blaclair@simsbury.k12.ct.us](mailto:blaclair@simsbury.k12.ct.us)

**Please submit one (1) original and eleven (11) copies of completed Qualifications Statements and Proposal Response attachments along with (1) electronic copy in PDF format.**

Richard Ostop, Chairman  
Simsbury Public Building Committee