



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5872	SOLICITATION DATE: 10/31/18
SOLICITATION TITLE: On Call Snow Removal	
SOLICITATION DESCRIPTION: The City of Hartford is requesting proposals for on call snow plowing and snow removal services on City roads on an as needed basis. It is the intention of the City to award multiple contracts to handle overflow snow plowing and snow removal duties during and following larger snow storms. The selected vendors at the direction of the Public Works Director will be assigned specific routes to complement the City fleet during and following these storms. Vendors interested in this and other opportunities please visit Hartford.gov/procurement/purchasing	
SITE LOCATION (if applicable): N/A	
RESPONSE DATE : November 16, 2018	RESPONSE TIME: 2:00 PM
DEPT. ASSIGNED CONTRACT #: N/A	EST. COST OF CONSTRUCTION:

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR _____ AT _____
(Date / Time) (Location)

This pre-bid conference is: **Not Applicable**
 Mandatory (All prospective bidders are REQUIRED to attend to discuss specifications)
 Non-mandatory (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Sincerely,

William Diaz
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