

Architect – Engineer Qualifications	1. Advertisement Date:	2. Contract Number:
Part I: Contract Specific Qualifications Instructions		

Section A: Contract Information	
3 Title and Location (<i>City and State</i>):	

Section B: Architect-Engineer Point of Contact			
4. Name and Title:		5. Name of Firm:	
6. Phone Number:	7. Fax Number:	8. Email Address:	

Section C: Proposed Team						
9 (a). Check				9. Firm Name	10. Firm Address	11. Role in this Contract
PF	JV	SC	B/O			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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Section D: Organizational Chart of Proposed Team

Insert an attachment of the organizational chart of the proposed team showing the names and roles of all key personnel listed in Section E and the firm they are associated with as listed in Section C.

Section E: Resumes for Key Personnel Proposed for the Contract				
12. Name	13. Role In This Contract		14. Years Of Experience	
			a. Total	b. With Current Firm
15. Firm Name and Location: <i>(City And State)</i>				
16. Education:		17. Professional Registration:		18. Other Professional Qualifications:
19. Relevant Projects				
a.	(1) Title and Location <i>(City and State)</i>	(2) Year Completed		
		Professional Services	Construction <i>(If Applicable)</i>	Project with Current Firm
				<input type="checkbox"/>
(3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role				
b.	(1) Title and Location <i>(City and State)</i>	(2) Year Completed		
		Professional Services	Construction <i>(If Applicable)</i>	Project with Current Firm
				<input type="checkbox"/>
(3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role				
c.	(1) Title and Location <i>(City and State)</i>	(2) Year Completed		
		Professional Services	Construction <i>(If Applicable)</i>	Project with Current Firm
				<input type="checkbox"/>
(3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role				
d.	(1) Title and Location <i>(City and State)</i>	(2) Year Completed		
		Professional Services	Construction <i>(If Applicable)</i>	Project with Current Firm
				<input type="checkbox"/>
(3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role				
e.	(1) Title and Location <i>(City and State)</i>	(2) Year Completed		
		Professional Services	Construction <i>(If Applicable)</i>	Project with Current Firm
				<input type="checkbox"/>
(3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role				

Section F: Example Projects Which Best Illustrate Proposed Team's Qualifications			
Select and present Ten (10) projects (do not submit more than 10). Complete one (1) Section F for each project. Insert ten projects (limit one project per page). Complete the following blocks for each project:			
20. Example Project Key No.	21. Title and Location (<i>City and State</i>)		22. Year Completed
		Professional Services	Construction (If Applicable)
23. Project Owner's Information			
a. Project Owner:	b. Point of Contact Name:	c. Point of Contact Phone Number:	
24. Brief Project Description and Relevance to this Contract (<i>Scope, Size, Cost, etc.</i>)			
25. Firms From Section C (Proposed Team) Involved With This Project			
a.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role
b.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role
c.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role
d.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role
e.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role
f.	(1) Firm Name	(2) Firm Location (<i>City and State</i>)	(3) Role

Section G: Key Personnel Participation in Example Projects

26. Names Of Key Personnel (From Section E, Block 12)	27. Role In This Contract (From Section E, Block 13)	28. Examples Listed In Section F (Fill in "Example Projects Key" (block 29) before completing this table. Then in this table, place an "X" under the applicable Example Project Key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10

29. Example Projects Key			
No.	Title of Example Project (From Section F)	No.	Title of Example Project (From Section F)
1		6	
2		7	
3		8	
4		9	
5		10	

Section H: Additional Information			
30. CRDA, CT DAS and/or CT DCS-DPW Work - Previous 5 years			
(a) Project Number	(b) Project Title/ Location (<i>City</i>)	(c) Project Status	(d) Construction Cost

31. Probity Questions:
(a) Has the firm ever failed to complete any project in the previous ten (10) years?
(b) Has the firm had any projects involved in any litigation in the previous ten (10) years?
(c) Has the firm been assessed damages or penalties for any project in the previous ten (10) years?
(d) Has the firm or any officers, principals or partners that have been indicted or convicted in any jurisdiction for a misdemeanor or felony?
(e) Has the firm had any applications for minority certification rejected or revoked in the previous five (5) years?

32. Remarks And/Or Additional Attachment(s):

Section H: Additional Information (Continued)

33. Chronological List of the Ten Most Recent Completed Contracts							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Project Title/ Location <i>(City, State)</i>	Pre-Bid Cost Budget	Public Bid Cost	Final Construction Cost	Percentage of Owner Change Orders	Original Construction Schedule (Months)	Final Construction Schedule (Months)	Total Number of Post Completion Claims

34. Remarks And/Or Additional Attachment(s):

Section I: Authorized Representative <i>(The foregoing is a statement of facts.)</i>	
35. Signature of Authorized Representative:	36. Date Signed:
37. Name and Title of Signer:	

End
 QBS – Architect – Engineer Qualifications
 Part 1