

Updated Announcement*

(*updates appear highlighted in yellow)

Request for Applications (RFA)

State of Connecticut
Office of Policy and Management

NONPROFIT GRANT PROGRAM (NGP)

Program Description

The Office of Policy and Management (OPM) is accepting applications for the Nonprofit Grant Program (NGP). **The application deadline for consideration for this current round of funding is not later than 4:00 p.m. on October 19, 2018.** The NGP will award Grants-in-aid to selected private, nonprofit health and human service organizations that are exempt under Section 501(c)(3) and receive funds from the State (including Medicaid) to provide direct health and human services to State agency clients. Applications involving a collaboration between two or more eligible nonprofit organizations may also be eligible for award for NGP.

The purpose of the NGP fund is to improve the efficiency, effectiveness, safety and/or accessibility of health and human services being delivered by nonprofit organizations. The eligible projects include facility alterations, renovations, improvements, and additions; new construction; health, safety and Americans with Disabilities Act (ADA) projects; energy conservation improvements; information technology systems; technology that promotes client independence; purchase of vehicles; and acquisition of property.

The NGP is administered in accordance with: [Sections 13](#) of Public Act 13-239, as amended by [Section 87](#) of Public Act 14-98; [Section 13](#) of Public Act 15-1, June 2015 Special Session; [Section 220](#) of Public Act 16-4, May 2016 Special Session; and [Sections 389\(a\)\(1\) and 408\(a\)\(1\)](#) of Public Act 17-2, June 2017 Special Session.

The NGP is funded by proceeds from State General Obligation Bonds. The State capital budgets for fiscal years 2017 and 2018 include \$30 million for the NGP.

Eligibility

Eligible applicants are health and human services organizations that are exempt under Section 501(c)(3) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as amended from time to time and that receive funds from the State to provide direct health and human services to State agency clients. Applications involving a collaboration between two or more eligible nonprofit organizations may also be eligible for award.

Application Process Timeframes

- 1) **Application deadline for this round of funding:** Applications for this round of funding under this program are due online at BizNet **not later than 4:00 p.m. on October 19, 2018.**
- 2) **Questions and answers regarding Program Guidelines and Application Instructions and the Application Form:** Potential applicants can submit questions related to these Program Guidelines and Application Instructions and the Application Form to the Official State Contact through e-mail (valerie.clark@ct.gov), which questions must be received by the Official State Contact **not later**

than 4:00 p.m. on August 29, 2018. These questions and the related answers will be posted on this page (below) and on DAS's [website](#) not later than 4:00 p.m. on **September 24, 2018**.

- 3) **Selection and award process:** OPM, and/or the Evaluation Committee, plans to post information regarding the anticipated timeframes related to the selection and award process as this information becomes available. It is anticipated, depending, in part, on the number of applications received, that applicants will be notified about the status of their application not later than **January 31, 2019**. It is the State's goal to have grant award agreements with selected applicants completed no later than **February 22, 2019**.

How do I apply?

The NGP Application is located on [BizNet](#). Please log into your account and select Doing Business with the State and then Company Information. Select your company from the company list provided and then click here to upload documents. This is where you will see the NGP application as a link. If you are not registered with BizNet, you will need to create an account using [this link](#).

The NGP Guidelines and a blank application (for discussion purposes only) are located on the OPM and [DAS](#) websites or can be obtained by contacting the Official Agency Contact.

Caution: Do not wait until the last minute to complete your application. You can work on it and save it throughout the process. The deadline will be strictly adhered to.

No applications will be accepted via upload, email or paper copies. All applications must be completed online through BizNet. The only uploaded documents that need to be included are the: Signature page, [The Nondiscrimination Certification](#), [The Acknowledgement of Contract Compliance](#), [The Contract Compliance Monitoring Report](#), the 501(c)3, and any other supporting documentation you have for your contract. Applications will not be evaluated if there is no signature page uploaded or 501(c)3.

Official Agency Contact

Valerie Clark, (860) 418-6313 or valerie.clark@ct.gov.

Documents:

[RFA Guidelines](#)

[Blank RFA Application \(For discussion purposes only\)](#)

[Questions & Answers Document](#)

[Sample Application](#)

[CHRO - Contract Compliance / Bidder Notification Information and Forms](#)

IMPORTANT NOTE TO AWARD RECIPIENTS:

Please do not proceed with any anticipated NGP-funded project work until you are fully aware of any contractual terms required by the administering agency and all necessary contracts are fully executed. Any work done without a contract in place will not be eligible for reimbursement.