INVITATION FOR BIDS

Bid No.: 7591

Due Date and Time: June 16, 2018 at 2:00 P.M.

Title: Variable Speed Drive, Rotary Screw Air Compressor

Special Instructions: Bidders shall provide quotes for both of the following options. Option 1 is for the purchase of one (1) fluid-flooded rotary screw compressor to supply air flow to a diffused aeration/de-stratification system. The compressor will run continuously throughout the year. Option 2 is for the purchase of two (2) fluid-flooded rotary screw compressors for the same purpose. The compressors will run alternatively throughout the year.

The following information must appear in the lower left hand corner of the envelope:

Sealed Bid No: 7591
Not to be opened until June 16, 2018 at 2:00 P.M.

Return Bids to:

William R. Hathaway, Purchasing Agent
City of Norwich
100 Broadway, Room 105
Norwich, CT 06360-4431
Please take a moment to acknowledge receipt of the attached documents. Your compliance with this request will help the City of Norwich to maintain proper follow-up procedures and will ensure that your firm will receive any addendum that may be issued.

Date Issued: 05/25/2018

Date Documents Received: _____ / _____ / _____

Do you plan to submit a response? ______ Yes ______ No

Company Name: ________________________________

Address: ______________________________________

Telephone: ______________________ Fax: ____________

E-mail Address: ________________________________

Received by: __________________________________

Note: Faxed or e-mailed acknowledgements are requested.

Fax No.: (860)823-3812
E-mail: whathaway@cityofnorwich.org

Fax or e-mail this sheet only. A cover sheet is not required.

DO NOT FAX OR E-MAIL YOUR RESPONSE TO THIS BID
INVITATION FOR BIDS

Bid No. 7591

The Purchasing Agent for the City of Norwich, on behalf of Norwich Public Utilities, will receive sealed bids for a Variable Speed Drive, Rotary Screw Air Compressor until 2:00 P.M. prevailing time on June 16, 2018 at which time they will be publicly opened and read aloud. All bids are to be delivered to William R. Hathaway, Purchasing Agent, City of Norwich, 100 Broadway, Room 105, Norwich, CT 06360.

Copies of the Bid Documents may be downloaded from the following websites:
http://www.norwichct.org
http://das.ct.gov

Questions regarding this bid must be submitted in writing to William R. Hathaway, Purchasing Agent, at whathaway@cityofnorwich.org or by facsimile to (860)823-3812, no later than 12:00 P.M. on June 5, 2018

Norwich Public Utilities reserves the to accept or reject any and all bid responses, in whole or in part, to waive technical defects, minor irregularities and omissions if, in its judgment, the best interests of Norwich Public Utilities will be served.

No Bidder may withdraw its bid within sixty (60) days of the bid opening date. Should there be reason why the contract cannot be awarded within the specified time, the time may be extended by mutual agreement between the City of Norwich and the designated, qualified low bidder.

All final awards of the bid shall be in compliance with City of Norwich Code of Ordinances §7-46 – Delinquent Tax Setoff Against Money Due Bidder or Contractor.

All bidders must submit an original and one (1) copy of their bid in a sealed envelope bearing the name and address of the bidder and the bid number.

Responding bidders must ensure that employees and applicants for employment are not discriminated against because of their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such bidder that such disability prevents performance of the work involved.
1. **Scope of supply.**

   1.1 This specification is for a fluid-flooded rotary screw compressor to supply suitable air flow to a diffused aeration/de-stratification system with a minimum capacity of 255 **CFM** (total package rated performance measured in accordance with CAGI-PNEUROP Test Code PN2CPTC2) at a full load pressure rating of 100 **PSIG**. This compressor shall have a maximum pressure capability of **153 PSIG**.

2. **Airend.**

   2.1 Oil injected airend with asymmetric profile.
   2.2 The rotors shall be supported with a combination of cylindrical roller bearings to handle radial loads and angular contact bearings for thrust loads.
   2.3 Airend is driven via a gearbox containing separate drive shaft that is connected to motor via flexible coupling. Gear housing is mounted directly to motor to maintain precision alignment between gear and motor shaft.
   2.4 Gearbox drive shaft contains sealing system utilizing two seals. Oil that weeps past the primary seal is scavenged to the airend inlet.
   2.5 Intake to the airend shall be through multi-media material with micron rating at or exceeding 0.1 micron at 99.5% efficiency.

3. **Variable Speed Drive**

   3.1 Must be able to operate in high ambient temperatures with operation at full power
   3.2 Insulated gate bipolar transistor technology for high efficiency for fast switching in higher junction temperatures
   3.3 Surge suppression with alarm feedback
   3.4 Instant notification in the event of power issues that directly affect equipment and performance.
   3.5 Wall mounted drive that eliminates the need for a cubicle vent filter by removing the drive heat thru the compressor package.
   3.6 Nanoperm rings-reduces motor bearing currents in the units high frequency inverter to prevent possible electrical breakdown that could seizure the motor

4. **Drive motor.**

   4.1 The main drive motor shall be 50 nameplate horsepower rated for 460 volt, 60 Hz, 3 phase operation with no more than a 1.2 service factor.
   4.2 The main drive motor shall have a TEFC enclosure.
   4.3 The main drive motor shall be of a design so that it can be rigidly bolted to the airend assembly.

5. **Compressor/Cooling System.**

   5.1 The compressor shall be air-cooled.
   5.2 The cooling system shall be capable of maintaining proper compressor temperatures in ambient conditions up to 115°F.
   5.3 Coolers shall be vertical draft.
6. **Aftercooler**  
   6.1 An air-cooled aftercooler shall be included as an integral part of the compressor package. The aftercooler shall be sized to have an approach temperature of not more than 15ºF at standard conditions.  
   6.2 A 99.9% efficient moisture separator and trap shall be included.

7. **Compressor Fluid**  
   7.1 The fluid used in this compressor shall be a synthetic specifically designed for compressor use.  
   7.2 The fluid shall contain no chemical substances that would require it to be treated as hazardous according to the appropriate laws in effect at the time of sale. Used fluid shall be suitable for recycling along with other waste petroleum oil.  
   7.3 Fluid carryover into the downstream air system shall not exceed 3 ppm by weight with new elements.  
   7.4 A fluid filter shall be provided with a minimum 12 micron absolute rating. The filter media must be micro-fiberglass.

8. **Compressor controls.**  
   8.1 The compressor controls shall be microprocessor-based.  
   8.2 The standard controller shall be a 5.7” LCD with an embedded microprocessor control.  
   8.3 Displays shall be provided that will constantly indicate discharge temperature and system pressure.  
   8.4 The following parameters shall be available for viewing through the controller:

   Compressor status indications:  
   - Power On  
   - Automatic operation  
   - Compressor loaded  
   - Compressor unloaded  
   - Local, remote, or LAN compressor control

   Temperature readouts:  
   - Airend outlet

   Hours meter:  
   - Total running hours  
   - Total loaded hours

   Pressure readouts:  
   - Delivery air

   Compressor controls:  
   - Start/Stop
8.5 The control shall have built-in capability to network up to 6 rotary screw compressors with the same type of controller.

8.6 The controller shall include a shutdown log that will allow the operator to view service and shutdown alarms in the reverse order of occurrence. The log shall give plain English messages that will identify the source of the alarm.

9. Electrical controls.

9.1 All electrical controls shall be designed and constructed in accordance with National Electrical Code (NEC) guidelines and UL508A.
9.2 The electrical enclosure shall be NEMA 1 design
9.3 All components within the electrical enclosure shall be UL and/or CSA approved or listed.
9.4 The electrical enclosure shall be UL and/or CSA approved or listed.
9.5 Remote mounted electrical enclosure or variable speed drive will not be accepted.

10. Safety system

10.1 Pressure vessels shall be ASME coded.
10.2 A pressure relief valve shall be provided. This valve shall be sized to handle the full capacity of the compressor. It shall have a single, directed outlet.
10.3 A high air/fluid temperature shutdown system shall be provided.

11. Sound levels.

11.1 Sound levels shall not exceed 68 dB(A) when measured in free field conditions, one meter away from the compressor.

12. Standard Warranty

Standard warranty included: 10 years on the air end, 5 years on other major components.

Product Manufactured and assembled in USA.
BID PROPOSAL
NORWICH PUBLIC UTILITIES
NORWICH, CONNECTICUT

ROTARY SCREW AIR COMPRESSOR

TO: City of Norwich
Norwich Public Utilities
City Hall
Norwich, Connecticut 06360

FROM: ______________________

The undersigned, having familiarized himself with the Bid Documents for the purchase of a Variable Speed Drive, Rotary Screw Air Compressor, hereby proposes to furnish all materials, equipment, and anything else necessary, including transportation services, all in accordance with the Bid Documents at and for the unit prices for the following items:

Option 1

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Variable Speed Drive, Rotary Screw Air Compressor</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>400 gallon ASME rated horizontal air receiver w/fittings shipped loose</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Air regulator with gauge shipped loose 3-60 PSI</td>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>4.</td>
<td>Multi compressor communication cable</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GRAND TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Vendor must submit a product brochure with their submittal
- Price must include start-up, operator training, and maintenance training. Owner will be responsible for installation.
BID PROPOSAL
NORWICH PUBLIC UTILITIES
NORWICH, CONNECTICUT

ROTARY SCREW AIR COMPRESSOR

Option 2

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Variable Speed Drive, Rotary Screw Air Compressor</td>
<td>2</td>
<td></td>
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<td></td>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Bidder must submit a product brochure with its submittal
- Price must include start-up, operator training, and maintenance training. Owner will be responsible for installation.

The undersigned, accepts the terms, conditions and requirements stated in the Owner’s Invitation to Bid and contract documents. The undersigned proposes to furnish all equipment in accordance with the specifications.

The undersigned has checked carefully all the above figures and understands that the OWNER will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids.
BID PROPOSAL
NORWICH PUBLIC UTILITIES
NORWICH, CONNECTICUT

ROTARY SCREW AIR COMPRESSOR

Respectfully submitted:

________________________________________
Name and Title (in cursive)

________________________________________
Name and Title (printed)

(Seal – if bid is by a corporation)

________________________________________
Business Address

________________________________________
Telephone Number

________________________________________
Fax No.

________________________________________
E-mail
All Invitations for Bids issued by the City of Norwich ("City") will bind Bidders to the terms and conditions listed below, unless specified otherwise in any individual Invitation for Bids.

The contractor agrees to comply with the statutes and regulations as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Submission of Bids
1. Bids must be submitted on forms supplied by the City Purchasing Department. Telephone or facsimile Bids will not be accepted in response to an Invitation for Bids.

2. Bidders shall bear any and all costs associated with response to this invitation to Bid, including the costs for any presentation and/or demonstrations (if applicable).

3. The time and date Bids are to be opened is given in each Bid issued. Bids received after the specified time and date of Bid opening given in each Bid shall not be considered. Bid envelopes must clearly indicate the Bid number as well as the date and time of the opening of the bid. The name and address of the Bidders shall appear in the upper left hand corner of the envelope.

4. If it becomes necessary to revise any part of this request or if additional data is necessary to enable interpretation of provisions of this document, revisions or addenda will be provided to all prospective firms who receive this document; such revisions or addenda will additionally be posted on the following websites:
   http://www.norwichct.org
   http://das.ct.gov

5. This document includes an acknowledgement page; this page must be faxed back to the Purchasing Department, to ensure proper notification of changes to the published documents. The City of Norwich does not assume responsibility for any vendor that does not receive revisions or addenda, where the vendor has not acknowledged receipt of any portion thereof.

6. Incomplete Bid forms may result in the rejection of the Bid. Amendments to Bids received by the City after the time specified for opening of Bids, shall not be considered. Bids shall be computer prepared, typewritten or handwritten in ink. All Bids shall be signed by a person duly authorized to sign Bids on behalf of the Bidders. Unsigned Bids shall be rejected. Errors, alterations or corrections on both the original and copy of the Bid schedule to be returned must be initialed by the person signing the Bid or their authorized designee. In the event an authorized designee initials the correction, there must be written authorization from the person signing the Bid to the person initializing the erasure, alterations, or correction. Failure to do so shall result in rejection of Bid for those items erased, altered or corrected and not initialed.

7. The City of Norwich reserves the right to accept or reject any and all Bid responses, in whole or in part, to waive technical defects, irregularities and omissions if, in its judgment, the best interests of the City will be served. Determination of the best interests of the City shall include consideration of pending civil litigation between the City and any firm submitting a Bid to the City or its subcontractor or supplier.

8. Conditional Bids are subject to rejection in whole or in part. A conditional Bid is defined as one which limits, modifies, expands or supplements any of the terms and conditions and/or specifications of the invitation for Bids.

9. Alternate Bids will not be considered, unless specifically authorized in the invitation to Bid. An alternate Bid is defined as one which is submitted in addition to the Bidders primary response to the invitation for Bids.

10. Prices should be extended in decimal, not fraction, to be net, and shall include transportation and delivery charges fully prepaid by the Contractor to the destination specified in the Bid, and subject only to cash discount. In the event of a discrepancy between the unit price and the extension, the unit price shall govern.

11. Pursuant to Section 12-412 of the Connecticut General Statutes, municipalities are exempt from the payment of excise, transportation and sales taxes imposed by the Federal Government and/or the State. Such taxes must not be included in Bid prices.

12. By its submission the Bidders represents that the Bid is not made in connection with any other Bidders submitting a Bid for the same commodity or commodities and is in all respects fair and without collusion or fraud.

13. All Bids will be opened and read publicly and upon award are subject to public inspection, subject to the provisions of Section 1-210 of the Connecticut General Statutes (Freedom of Information). Copies of information resulting from any Bid opening are generally not available until a contract has been formally awarded.

14. Bid and/or performance bonds may be required, if specifically required within the specifications. Bonds must meet the following requirements:

   Corporation - must be signed by an official of the corporation above their official title and the corporate seal must be affixed over the signature; Firm or Partnership - must be signed by all the partners and indicate they are
15. The City requires the Contractor to carry commercial general liability insurance to protect it from loss. The following minimum limits shall be met:

**Bodily Injury and Property Damage:** $1,000,000 each occurrence; $2,000,000 aggregate  
**Products or Completed Operations:** $1,000,000 each occurrence; $2,000,000 aggregate and be written with a per project aggregate.  
**Professional Liability (Errors and Omissions):** $1,000,000 each occurrence

**Commercial Automobile Coverage including owned, non-owned, leased and hired vehicles (if used on City property):** $1,000,000 combined single limit for each accident  
**Workers’ Compensation:** Shall be in accordance with State of Connecticut requirements at the time of Bid. The policy must contain a waiver of subrogation in favor of the City of Norwich, executed by the insurance company.  
**Umbrella/Excess Liability:** $2,000,000 each occurrence; $2,000,000 aggregate and providing coverage over the Commercial General Liability, Commercial Automobile Liability and the Employer Liability section of the Workers Compensation coverage.

The City of Norwich, its officers (both elected and appointed), employees, and agents shall be named as additional insured on all policies, except Professional Liability and Workers Compensation, on a primary and non-contributory basis.

Thirty (30) days’ notice of cancellation is required and must be provided to the City of Norwich via certified mail.

16. Accepted Bid samples do not supersede specifications for quality unless sample is superior in quality. All deliveries shall have at least the same quality as the accepted Bid sample. Samples are furnished free of charge. Samples may be held for comparison with deliveries.

17. Award will be based on quality of the articles or services to be supplied, their conformance with specifications, delivery terms, price, administrative costs, past performance, and financial responsibility. The Purchasing Department may correct inaccurate awards resulting from clerical or administrative errors.

18. The Purchasing Department may reject any Bidders in default of any prior contract or guilty of misrepresentation or any Bidders with a member of its firm in default or guilty of misrepresentation.

**Delinquent Tax Set Off**

19. In accordance with §7-46 of the City of Norwich Code of Ordinances, the award of any contract for the performance of any work, or the furnishing of any services and/or materials or equipment, any vendor or successful bidder shall agree that any taxes, landfill fees or special assessments due from the vendor or successful bidder to the City of Norwich, unless previously paid, may be set off against any monies that may be due from the City of Norwich to the vendor or successful bidder for the performance of work or the furnishing of services and/or materials or equipment under said contract.

20. Any person, vendor or successful bidder performing any work or furnishing any services or material or equipment to the City or any department, board or agency thereof, shall, as a condition of doing such or furnishing services or material or equipment, agree that any delinquent taxes, landfill fees or special assessments due from him, her or it to the City, unless previously paid, may be set off against any monies that may be due from the City to such person, vendor or successful bidder for the performance of such work or the furnishing of services or materials or equipment.

**Contract**

21. The existence of the contract shall be determined in accordance with the requirements set forth above. However, the award of the contract is not an order to ship.

22. The Contractor shall not assign or otherwise dispose of their contract or their right, title or interest, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the Purchasing Department.

23. Bidders have ten days after notice of award to refuse acceptance of the award; after ten days the award will be binding on the Contractor. If the Contractor refuses to accept the award within the ten day period, the award will be made to the next lowest responsible qualified Bidders.

24. Failure of a Contractor to deliver commodities or perform services as specified will constitute authority to purchase said commodities or services on the open market. Contractor agrees to promptly reimburse the City for excess cost of these purchases. The purchases will be deducted from the contracted quantities.
25. The Bidders hereinafter referred to as persons requesting the use of city facilities of the City of Norwich, or in contracting with the City of Norwich for goods, services, materials, labor and the like with the City of Norwich and its respective officers, agents and servants agrees to indemnify, defend and save harmless from and against any and all claims, damages, losses, litigation expenses, counsel fees and compensation arising out of any injuries (including death) sustained by, or alleged to have been sustained by, the servants, employees or agents of the City of Norwich and its respective officers, agents and servants, or of the Bidders or of any participant or spectator, and from injuries including death) sustained by, or alleged to have been sustained by, the public or any persons on or near the site or on any other person or damage to property, real or personal, including property of the City of Norwich and their respective officers, agents, and servants, caused in whole or in part by the acts or omission of the Bidders or any participant or spectator or anyone directly or indirectly employed or working for the Bidders while engaged in the activity in the City of Norwich.

26. Notwithstanding any provision or language in this contract to the contrary, NPU may terminate this contract whenever it determines that such termination is in the best interests of NPU. Any such termination shall be effected by delivery to the Contractor of a written notice of termination. The notice of termination shall be sent by registered mail to the Contractor address furnished to NPU for purposes of correspondence or by hand delivery. Upon receipt of such notice, the Contractor shall both immediately discontinue all services affected (unless the notice directs otherwise) and deliver to NPU all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Contractor in performing his duties under this contract, whether completed or in progress. All such documents, information, and materials shall become the property of NPU. In the event of such termination, the Contractor shall be entitled to reasonable compensation as determined by the Office of Corporation Counsel for the City of Norwich, however, no compensation for lost profits shall be allowed.

27. The individual signing this submittal hereby declares that no person or persons other than members of his/her own organization are interested in this Project or in the contract proposed to be taken; that it is made without any connection with any other person or persons making a Bid for the same work and is in all respects fair and without collusion or fraud; that no person acting for or employed by the City of Norwich is directly or indirectly interested therein, or in the supplies or works to which it relates or will receive any part of the profit or any commission therefrom in any manner which is unethical or contrary to the best interests of the City of Norwich.

Delivery
28. All products and equipment delivered must be new, and shall include any and all manufacturer warranties, unless otherwise stated in the Bid specifications.

29. Delivery will be onto the specified City loading docks by the Contractor unless otherwise stated in the Bid specifications.

30. Payment terms are net 30 days after receipt of goods or properly executed invoice, whichever is later, unless otherwise specified. A contractor may quote payment discount terms which may be considered in making the award.

Saving Clause
31. The Contractor shall not be liable for losses or delays in the fulfillment of the terms of the contract due to wars, acts of public enemies, strikes, fires, floods, acts of God or any other acts not within the control or reasonably prevented by the Contractor. The Contractor will give written notice of the cause and probable duration of any such delay.

Advertising
32. Contractors may not reference sales to the City for advertising and promotional purposes without the prior specific approval of the Purchasing Department.

Rights
33. All data collected by the contractor relative to the performance of services or delivery of materials shall remain the sole property of the City of Norwich. Such data includes historic usage of materials and services as collected by the contractor. The City has sole and exclusive right and title to all printed material produced for the City. The contractor shall not copyright any printed matter produced under the contract.

34. The Contractor assigns to the City all rights title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the general statutes. This assignment occurs when the Contractor is awarded the contract.

35. Contractor agrees that it is in compliance with all applicable federal, state and local laws and regulations, including but not limited to Connecticut General Statutes Sections 4a-60 and 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by the June 2015 Special Session Public Act No. 15-5, as well as the provisions of Title VI of the Civil Rights Act of 1964 and all amendments thereto. The Contractor also agrees that it will hold the City harmless and indemnify the City from any action which may arise out of any act by the contractor concerning lack of compliance with
these laws and regulations. All purchases will be in compliance with Section 22a-194 to Section 22a-194g of the Connecticut General Statutes related to product packaging.

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of ____________________________
____________________________________ ss.
County of __________________________

________________________________________________________, being first duly
sworn, deposes and says that:

(1)  He is (owner, partner, officer, representative or agent) of __________________________
     __________________________, the Bidder that has submitted the attached bid;

(2)  He is fully informed respecting the preparation and contents of the attached Bid
     and of all pertinent circumstances respecting the Bid;

(3)  Such Bid is genuine and is not a collusive or sham Bid;

(4)  Neither the said Bidder nor any of its officers, partners, owners, agents, representatives,
     employees or parties in interest, including this affiant, has in any way colluded,
     conspired, connived or agreed, directly or indirectly with any other Bidder, firm or
     person to submit a collusive or sham Bid in connection with the Contract for which
     the attached Bid has been submitted or to refrain from Bidding in connection with
     such Contract, or has in any manner, directly or indirectly, sought by agreement or
     collusion or communication or conference with any other Bidder, firm or person to fix
     the price or prices in the attached Bid or of any other Bidder, or to fix any overhead,
     profit or cost element of the Bid price or the Bid price of any other Bidder or to secure
     through any collusion, conspiracy, connivance or unlawful agreement any advantage
     against the Owner or any person interested in the proposed Contract; and

(5)  The price or prices quoted in the attached Bid are fair and proper and are not tainted
     by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder
     or any of its agents, representatives, owners, employees, or parties in interest, including
     this affiant.

    (Signed) __________________________
    __________________________________
    (Title)

Subscribed and sworn to before me
this ___________day of _____________ 20
__________________________________
__________________________________

____________________________________
(Title)
My Commission expires _____________, 20 __.