

Town of Lebanon
Lebanon Recreation Commission
Specifications for Lawn Mowing & Field Maintenance
Aspinall Recreation Area and Tyler Field Complex

Option 1

- Contract shall be July 1, 2018 through November 30, 2019
- Contractor responsible for mowing and trimming six baseball fields and current lawn area located at the Aspinall Recreational Area (behind Lebanon Elementary School) 479 Exeter Road and Tyler Field Complex on 92 Bascom Road, Lebanon, Connecticut.
- July 1, 2018 through August 30, 2018
Mowing and trimming shall continue weekly, including all areas such as fences, (including fence around tennis courts), concession building, dugouts, shrubs, bleachers, trees, telephone poles, pavilion, etc. Grass should be maintained to 3 to 3 1/2 inches in length for baseball.
- July 1, 2019 through August 30, 2019
Mowing and trimming shall continue weekly, including all areas such as fences, (including fence around tennis courts), concession building, dugouts, shrubs, bleachers, trees, telephone poles, pavilion, etc. Grass should be maintained to 3 to 3 1/2 inches in length for baseball.
- September 1, 2018 through November 30, 2018
Same procedure as above except the grass length shall be 2 ½ to 3 inches for soccer at the Aspinall Field ONLY and continue to be 3 to 3 ½ inches at the Tyler Field Complex.
- September 1, 2019 through November 30, 2019
Same procedure as above except the grass length shall be 2 ½ to 3 inches for soccer at the Aspinall Field ONLY and continue to be 3 to 3 ½ inches at the Tyler Field Complex.
- April 1, 2019 through June 30, 2019
Mowing and trimming shall continue weekly, including all areas such as fences, (including fence around tennis courts), concession building, dugouts, shrubs, bleachers, trees, telephone poles, pavilion, porta-toilets, etc. Grass should be maintained to 2 to 2 ½ inches in length for baseball.
- All garbage cans and litter on the ground shall be picked up and disposed of weekly throughout the length of the contract.
- Excess grass shall be raked and removed when necessary throughout the length of the contract.
- All fallen leaves and debris shall be removed weekly from Aspinall and Tyler Field Complex, including blowing off all concrete pads and basketball courts, from September 2018 - November 30, 2018 and September 2019 - November 30, 2019.
- Contractor shall supply all equipment, labor and fuel.

Option 2:

- Provide fee for additional mowing of the infields ONLY at all five baseball fields on an as-needed basis. Provide one-time price per mowing each field for this additional item.

Option 3:

- Provide fee for Core aerating and rolling of the baseball fields at each complex and surrounding lawn areas at all five baseball fields. Provide one-time price for each complex for this additional option.

Option 4:

- Provide a one-time fee for mowing proposed soccer fields at Aspinall Field Complex. Schedule to be determined by Recreation Coordinator.

Bidders must include number of years in business and name, address and phone number of three commercial references.

Bidders must provide a list of equipment including specifications on mowers, trimmers, etc.

A **mandatory** pre-bid walk-through will take place on Tuesday, April 10, 2018 at 5:00 p.m. beginning at the Tyler Field Complex, Bascom Road, Lebanon, CT. (See sign on gate on north side of Bascom Road.)

The successful bidder must provide a certificate of liability insurance (minimum of \$1,000,000.00 coverage) and certificate of Workers' Compensation coverage for any and all employees.

Sealed bids will be accepted up until 2:00 p.m. on Tuesday, May 1, 2018 in the Office of the First Selectman, Lebanon Town Hall, 579 Exeter Road, Lebanon, CT 06249 and will be opened at the Board of Selectmen's meeting that day at 3:00 p.m.

Please direct questions to Sandra Tremblay, Recreation Coordinator, Lebanon Recreation Commission at 860-642-4085.

Business Name: _____

Business Owner: _____

Address: _____

Phone #: _____

Email Address: _____

Years in Business: _____

Commercial References: (Name, address, phone #)

1. _____

2. _____

3. _____

Attach list of equipment

BIDS:

Option 1: Contract: Mowing and Trimming \$ _____

Option 2: Additional In-Field Mowing \$ _____ each field

Option 3: Plug Aerate and Roll \$ _____ each complex

Option 4: One-time fee for mowing proposed soccer fields \$ _____ at Aspinnall Field Complex