

**RFP BID#NutMarketBasket2018**

**COMMUNITY RENEWAL TEAM  
INVITATION TO BID**



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## INVITATION TO BID

Beginning February 8, 2018, bid package and specifications for CRT Bid# NutMarketBasket2018 may be downloaded on the CRT web site: [www.crtct.org](http://www.crtct.org) under Business Solutions/Vendors **OR** from the CT State Department of Administrative Services contracting portal at <https://www.biznet.ct.gov/>

## SUBMISSION OF COST

Please complete the Bid Pricing Grid Chart to submit your cost. (Attachment II)

## DELIVERY

**BY US POST MAIL OR HAND DELIVERY:** Sealed proposals will be received at the Community Renewal Team, Inc., 555 Windsor Street, Hartford, CT 06120 until **Monday, March 12, 2018 at 12:00p.m.**

## ADDITIONAL INFORMATION

Please direct all questions regarding this CRT Bid# NutBread2018 in writing to Jeanette Dunbar, Operations Project Coordinator at [dunbarj@crtct.org](mailto:dunbarj@crtct.org).

### **Bids must be addressed to:**

Jeanette Dunbar  
Operations Project Coordinator  
Community Renewal Team, Inc.  
555 Windsor Street, Hartford, CT 06120  
Telephone (860) 560-5161

Proposals must be clearly marked with the bid number and title on the exterior of the sealed envelope. No responsibility shall be attached to any person or persons for the premature opening of proposals not properly marked.

Bids will be publicly opened at **10:00 a.m. on March 13, 2018.**

## 2. INTRODUCTION

### ORGANIZATIONAL PURPOSE

CRT's overall purpose is to prepare communities to meet life's challenges. The Community Renewal Team Inc. was founded in 1963 as an anti-poverty agency serving people and families throughout the Connecticut River Valley. Head Start, Meals on Wheels, supportive housing and shelter, and many other CRT programs give people the skills and the resources to become self-sufficient and



to thrive. In 1999, the Community Renewal Team of Greater Hartford Inc. merged with Community Action for Greater Middlesex County to form the Community Renewal Team Inc. CRT now runs major programs in 75 Connecticut towns, including Meals on Wheels, Head Start, Homebuyer and Energy Assistance, Nutrition, Veteran, Senior and Youth Services.

## **PURPOSE**

CRT is requesting proposals for our Market Basket Items for our food production facility located at 555 Windsor Street, Hartford, CT.

### **3. INSTRUCTIONS TO THE BIDDER**

- Sealed Bids will be received at the Central Office of the Community Renewal Team (henceforth referred to as "CRT"), 555 Windsor Street, Hartford, CT until **Monday, March 12, 2018 at 12:00p.m.** The bids will be opened on **Tuesday, March 13, 2018 at 10:00 a.m.**
- Contract to start 04/01/2018 and be in effect for 6 months. (End date 09/30/2018)
- Late bids will not be accepted – no exceptions.
- Submit the completed bid forms and any necessary attachments in a sealed envelope clearly labeled with the name of the bidder, address, and the words "BID DOCUMENTS". Clearly mark your envelope with the bid number and bid title as to prevent opening of a sealed bid prior to the opening date.
- Each bid must be submitted on the prescribed form and all blank spaces for bid prices must be filled in ink or typewritten.
- Once bids are opened, the bid shall stand firm for ninety (90) days after the bid opening.
- Bidders are responsible for obtaining all addenda related to this Bid. Bidders are advised to check for any addenda a minimum of twenty-four hours in advance of the response deadline.

#### **3.1 DOCUMENTS TO BE SUBMITTED**

- Completed Bid Form (Attachment I)
- Name, address, phone number, and email address of firm/person(s) responsible, if different from the Bid Form signatory



- Completed Bid Pricing Chart (Attachment III)
- Completed Customer Reference Form (Attachment IV)
- Sample Certificate of Liability Insurance

If the bidder finds any omissions, discrepancies or errors in the specifications or other Contract Documents or should she/he be in doubt as to the meaning of the specifications or other Contract Documents, she/he should immediately notify Jeanette Dunbar, which may correct, amend or clarify such documents by a written interpretation or addendum. Jeanette Dunbar may be contacted at (860) 560-5161. No oral interpretations shall be made to any bidder and no oral statement of CRT or its agents shall be effective to modify any of the provisions of the Contract Documents.

## **4. GENERAL CONDITIONS**

### **4.1 BID PRICE**

Please complete the Bid Pricing Chart to submit your cost. (Attachment III)

### **4.2 PROPOSAL COMPLIANCE**

- CRT shall be the sole judge as to whether any and all bids comply with these specifications, and as such a decision shall be final and conclusive. Bidders shall state in their bid any exceptions taken to the Bid specifications.
- All terms and conditions of this bid will be incorporated into any subsequent contract between CRT and the bidder. If the bid and contract are found to be in conflict, these terms and conditions shall prevail.

### **4.3 RIGHT OF REJECTION**

- This is not an offer to contract. Acceptance of a proposal neither commits CRT toward a contract to any bidder, even if all requirements stated in this bid are met, nor limits the right to negotiate in the best interest of CRT. CRT, in its sole and absolute discretion, reserves the right not to contract with any bidder for any reason.
- CRT also reserves the right, in its sole and absolute discretion, to accept or reject any and all bids in whole or in part, to waive any



irregularity and/or informality in any bid and to request and receive additional information from any bidder when such acceptance, rejection, waiver or request as deemed by CRT to be in the best interest of CRT.

- The Department Head or designee may reject or accept any and all bids in whole or in part or to waive any informality in bids received if in their opinion, it is deemed in the best interest of the organization to do so.

#### **4.4 METHOD OF AWARD**

- Bids will be awarded to the most responsible, responsive and qualified bidder as determined by CRT.
- CRT reserves the right to split the Bid Award if it is in the organization's best interest.
- The start date shall be a factor considered in awarding a Contract and may result in an award offered to a vendor other than the low bidder.
- Until a contract has been executed, no vendor can claim any contract rights by virtue of the receipt of the notice of acceptance of proposal alone. Awarding of the contract shall mean that a contract agreement has been executed by both the accepted vendor and CRT.
- In the event that there is a discrepancy between price written in words and in figures, the price written in words shall govern.

#### **4.5 FAMILIARITY WITH LAWS, SITE CONDITIONS AND DOCUMENTS**

Each bidder is required to be familiar with and to comply with the terms and conditions of the specifications and all other contract documents and with all Federal, State and Local Laws, Ordinances or Regulations which in any manner relate to the furnishing of the equipment, material or services in accordance with the Contract.

#### **4.6 QUALIFICATION OF BIDDER**

CRT may make such investigations as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish to CRT all such information necessary to complete this investigation as the organization may request. CRT reserves the right to reject any or all bidders if the evidence submitted by, or investigation of vendor fails



to satisfy CRT that such bidder is qualified to carry out the obligations of the contract and to the work contemplated therein.

#### **4.7 ERRORS, INTERPRETATIONS AND ADDENDA**

All information given by CRT except by written addenda shall be informal and shall not be binding upon CRT nor shall it furnish a basis for legal action by any bidder against CRT.

#### **4.8 TRADE NAMES OR SUBCONTRACTING**

- Any and all reference to trade names, types, styles, models or catalogs are intended to be descriptive only and not restrictive unless item is noted "no substitute". The intention is to indicate to bidders the minimum requirements of type and quality of the articles and/or materials that will be satisfactory. Bids received on other makes or models will be considered unless item is noted "no substitute". The bidder is to clearly state in her/his bid exactly what she/he intends to furnish, and to furnish with her/his bid a cut or illustration or other descriptive matter which will clearly indicate and give specification as to the product she/he proposes to furnish.
- Where a bid is offered on an item other than the trade standard used in the specification, the item should be annotated on the bid form by referencing an addendum which states the brand/trade name. Samples are to be submitted, if requested, at the bidder's expense. It is understood that any substitutes which might be offered are guaranteed by the bidder to be of equal or better quality than is requested in the bid. It shall be further understood that during original, as well as subsequent shipments, spot checks will be performed to ensure that the items received are, in fact, the items offered in the bid. Should items/materials prove to be different in any way, the bidder agrees to pay for and accept the return of the items and agrees to supply the correct items (per bid specifications) at bidder's expense.
- The Contractor shall not subcontract the work under this project without written approval of the Chief Financial Officer (CFO) or his designee.

#### **4.9 INDEMNIFICATION**

The selected bidder shall at all times indemnify and hold harmless CRT and its officers, agents and employees on account of and from any and

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all claims, damages, losses, judgments, workers' compensation payments, litigation expenses and legal counsel fees arising out of injuries to persons (including death) or damage to property.

#### **4.10 RIGHT OF THE OWNER TO TERMINATE CONTRACT**

- Failure of a contractor to deliver within the time specified or to deliver within the time extended by CRT, and failure to make replacements of rejected articles when so requested, immediately or as directed by CRT shall constitute contract default.
- In the event of default or that any of the provisions of this Contract are violated by the Vendor, or by any of his Subcontractors, CRT may serve written notice upon the Vendor of their intention to terminate the Contract, such notices shall contain the reasons for such intention to terminate the Contract, and unless within five (5) days after the serving of such notice upon the Contractor, such violation or delay shall cease and satisfactory arrangement of correction be made, the Contract shall, upon expiration of said five (5) days, cease and terminate. In the event of any such termination, CRT shall immediately serve notice thereof upon the Vendor.
- If contract is terminated, CRT reserves the right to award bid to the next lowest responsible bidder or purchase on the open market. In either event, the defaulting contractor (or his surety) shall be liable to CRT for cost to CRT in excess of the defaulted contract prices.

#### **4.11 RISK OF LOSS**

Bidders agree to bear all risk of loss; injury or destruction of goods and material ordered herein which occurs prior to acceptance. Such loss, injury or destruction shall not release the bidder from any obligation under this bid.

#### **4.11 INSURANCE AND WAGE REQUIREMENTS**

- Bidder shall provide proof of Commercial General Liability Insurance, Commercial Automobile Insurance, Workers Compensation and Employers Liability Insurance with limits acceptable to CRT and name "Community Renewal Team, Inc. 555 Windsor Street, Hartford, CT 06120" as additional insured and/or additional loss payee on the Certificate of Insurance.



- As a substitute for Workers Compensation Insurance, the Contractor may provide CRT with a "Certificate of Solvency" issued by Connecticut Workers' Compensation Commission for self-insurers.

#### **4.12 EQUAL OPPORTUNITY – AFFIRMATIVE ACTION**

CRT shall not enter into any contract for purchasing with any person, agency, or organization if it has knowledge that such person, agency, or organization discriminates against any applicant, employee, or service recipient on the basis of race, color, religion, national origin, sex, age, sexual orientation or disability; or any person, agency, or organization who fails to comply with all federal and state anti-discrimination laws.

#### **4.13 CONFIDENTIAL INFORMATION**

During the course of its contract with CRT, bidder may encounter confidential agency and/or client information. Bidder agrees, as a condition of this bid to save and protect any such confidential information, shall hold the same in confidence, shall not use the Confidential Information other than for the purposes of its business with CRT, and shall not disclose it to anyone without the specific prior written authorization of CRT.

#### **4.14 LIQUIDATED DAMAGES**

It is understood and agreed that if production is delayed that damages will be uncertain and difficult to ascertain, and it is agreed that the reasonable foreseeable value of such delays would be the sum of One Hundred and Fifty Dollars (\$150.00) per day for each day's delay in fully completing said project beyond the time specified in a subsequent written agreement, plus any written extensions of time allowed by CRT.





**ATTACHMENT I  
 BID FORM**

**AUTHORIZATION AND EXECUTION OF BID**

- I. The undersigned bidder, having fully informed themselves regarding the accuracy of the statements made herein, agrees to abide by the conditions set forth in the attached bid document, and certifies that:
  - a. The propose bid has been presented by the bidder independently and has been submitted without collusion and without any agreement, understanding, or planned common course of action designed to limit independent bidding or competition, with any other vendor of materials, supplies, equipment or services described in the invitation to bid.
  - b. The bidder has submitted this bid without collusion with CRT, any of its affiliated companies, or any employee thereof, and is unaware of any direct, personal pecuniary interest of any employee of CRT or any of its affiliated companies in the outcome of this bid.
  - c. The bidder has not communicated the contents of the bid to its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any such person prior to the official opening of the bid.
  - d. The bidder has not been debarred, suspended or excluded from any publicly-funded projects or programs.
  - e. The bidder has become familiar with and has agreed to comply with the terms and conditions of the specifications and all other contract documents and with all Federal, State and Local Laws, Ordinances or Regulations which in any manner relate to the furnishing of the equipment, material or services in accordance with the Contract.
  
2. The undersigned bidder further certifies that this statement is executed for the purpose of inducing the Community Renewal Team to consider the bid and make an award in accordance therewith.
  
3. Complete & Sign

Legal Name of Bidder	
Business Address	
Phone # & Email	
Print Name & Title of Authorized Agent	
Signature	



**ATTACHMENT II  
SCOPE AND SPECIFICATIONS**

To participate in this RFP you must bid on at least 50% of the market basket.

**Delivery**

Deliveries of product between 6:10 a.m. – 10:00 a.m. Monday – Friday at our Hartford location, 555 Windsor Street. Vendor must be willing to deliver to additional locations as needed by CRT. Bid prices must include all delivery costs. **No delivery charges will be accepted.**

**Volume:**

Vendor must have the ability to provide product for 5000 meals/day. Vendors must offer a wide variety of products i.e. applesauce, diet applesauce and portioned controlled applesauce. If vendor is unable to provide all the products required, how will they resolve product shortages.

**Groceries/Meat Specifications:**

- All meat, poultry and seafood/fish items must be USDA inspected.
- Beef items will be USDA Choice grade.
- Poultry items will be USDA Grade A.
- Whole chicken shall weigh from 2 ½ to 3 lbs.
- Chicken or turkey items shall be fresh or frozen never “pressed” or “freeze-dried”.
- Tuna fish shall be white or light Tonggol.
- Frozen vegetables must be **USDA Grade A fancy.**
- Canned vegetables must be of the “no salt added”.
- All canned fruit should be packed in its own juice, pear juice or water.

**\*\*Meats/meat alternates that are indicated as CN must have current child nutrition labeling or have Product Analysis Form/Product Formation Statement for meat/meat alternate.\*\***

**Grains:**

The grains used in Grain Products used by Child Nutrition Program must be either whole grains or enriched grains. (This applies to the 1<sup>st</sup> 3 grains on the ingredient list unless it is part of a dough conditioner.)

**PRODUCT/SERVICE/PRICING SPECIFICATIONS:**

Payment terms will be 60 days from invoice date by the Community Renewal Team, Inc. Vendors must be able to provide separate invoices for the various programs that the Community Renewal Team, Inc. operates.

**Other:**

CRT to purchase existing procurement stock from current vendor.



**ATTACHMENT III  
 Bid Pricing Chart**

**Community Renewal Team, Inc.  
 Nutrition Market Basket Bid**

**Please complete the name brand and price column as it applies and complete the following.**

**(Excel Sheet is also provided)**

**Vendor Name:** \_\_\_\_\_

**To participate in this RFP you must bid on at least 50% of the market basket.  
 Please include CN Information in response.**

CRT - NUTRITION DEPARTMENT MARKET BASKET 2018			
FRUITS	PROJECTED USAGE	NAME BRAND	PRICE
MANDARIN ORANGE 6/10 In Light Syrup	75		
DIET APPLESAUCE 6/10			
APPLESAUCE 6/10	270		
DOLE TROPICAL FRUIT ONLY 6/10	360		
PEACHES, DICED 6/10 In Juice	220		
PEACHES, SLICED 6/10	50		
PEARS, DICED 6/10 In Juice	200		
PEARS, SLICED 6/10	50		
PINEAPPLE TIDBITS 6/10 In Juice	275		
CRUSHED PINEAPPLE 6/10	50		
SLICED APPLES 6/10	75		

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MIX FRUIT - NO GRAPES 6/10	300		
PURPLE PLUMS 6/10	50		
APRICOTS 6/10	325		
FRUIT FESTIVAL 4/1 GAL	300		
PRUNES 12/2 OR 6/10	25		
STRAWBERRIES FROZEN 6/5	60		
BLUEBERRIES FROZEN 30CT	30		
RAISIN 144 CT	80		
CRANRAISIN 30#	40		
RAISIN 30#	30		
NATURAL APPLESAUCE 72/4 OZ SHELF STABLE	300		
DOLE PORTION FRUIT CUP 4 OZ			
PEACHES	360		
PEAR	360		
MIXED FRUIT	360		
PINEAPPLE			
SUNKIST FRUIT BAGS			
PINEAPPLE SPEAR SLICES	150		
APPLE SLICES	150		
ORANGE SLICES	150		
APPLE GRAPES	150		
<b>JUICES</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
PINEAPPLE JUICE 12/5	75		
APRICOT NECTAR	50		
APPLE JUICE 12/5	125		
LEMON JUICE 4/1 GAL	30		
OCEAN SPRAY CRANBERRY JUICE 12/5	125		



ORANGE JUICE 12/5	150		
GRAPE JUICE 12/5	150		
4 OZ FROZEN OR SHELF STABLE please indicate count/case cartons containers only			
100 % FRUIT JUICE	100		
ORANGE JUICE	240		
PINEAPPLE JUICE	100		
CRANBERRY JUICE	50		
GRAPE JUICE	180		
APPLEJUICE	200		
<b>CANNED VEGETABLES</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
SALSA 4/1 GAL.	20		
CRANBERRY JELLY 6/10	30		
BEETS. SLICED 6/10	50		
GEN. MILLS SPAG. SAUCE 6/10	25		
VEGETARIAN BEANS S6/10 NO PORK	180		
BAKED BEANS 6/10	30		
SWEET POTATO 6/10	100		
3-BEAN SALAD 6/10	60		
4 BEAN SALAD 6/10	30		
WHOLE POTATOES 135 CT 6/10	100		
WHOLE POTATOES 50 CT 6/10	150		
SAUERKRAUT 6/10	30		
ZUCCHINI & TOMATOES 6/10	35		
CHOW MIEN VEG. 6/10	15		
RED CABBAGE 6/10	25		
DICED RED PEPPERS 6/10	75		



DICED GREEN PEPPERS 6/10	75		
CRUSHED TOMATOES 6/10	420		
STEWED TOMATOES 6/10	40		
KIDNEY BEANS 6/10	30		
BEAN SPROUTS 6/10	15		
GARBONZO BEANS 6/10	30		
CREAM STYLE CORN 6/10	30		
MUSHROOMS STEM & PIECES 6/10	75		
PINTO BEANS 6/10	30		
WHITE BEANS - 6/10	20		
LIMA BEANS 6/10	25		
BLACK BEANS 6/10	20		
SPLIT PEAS	10		
PIGEON PEAS 6/10	20		
<b>DESSERTS</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
CORN BREAD MIX	20		
BLUEBERRY PIE FILLING 6/10	30		
GINGERBREAD 6/5#	16		
YELLOW CAKE MIX 6/5	10		
CHOCOLATE CAKE MIX 6/5	16		
CHERRY PIE FILLING 6/10	30		
BANANA PUDDING 6/10	25		
DIET VANILLA PUDDING 6/10	20		
VANILLA PUDDING 6/10	40		
BUTTERSCOTCH PUDDING	15		
TAPIOCA PUDDING 6/10	20		

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RICE PUDDING 6/10	20		
DIET CHOCOLATE PUDDING 6/10	20		
CHOCOLATE PUDDING 6/10	40		
LEMON PUDDING 6/10	36		
ORANGE JELLO 6/4.5	30		
RASPBERRY JELLO 6/4.5	30		
STRAWBERRY JELLO 6/4.5	30		
<b>CRACKERS, COOKIES, SNACKS</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
RITZ 2/PKG.	50		
WGR WHEAT SALTINES 500CT	100		
SALTINES ZESTA 500/2 pkg.	100		
GINGERSNAP COOKIES	16		
REGULAR TEDDY GRAHAMS 1 oz.	140		
SCOOBY DOO GRAHAMS 1OZ	100		
WG GOLD FISH CRACKERS 100CT	75		
GRAHAM CRACKERS 150/3	250		
PRETZEL 60 CT. 1 OZ.	50		
WHOLE GRAIN CHEEZE ITS .75OZ 175CT			
ANIMAL CRACKERS 100/1OZ (200)	140		
OTIS SPUNKMEYER OATMEAL RAISIN COOKIES 240 CT - FROZEN	26		
OTIS SPUNKMEYER CHOCOLATE CHIP COOKIES 240 CT- FROZEN	30		
OTIS SPUNKMEYER WHITE CHOC MACADEMIA COOKIES 240 CT - FROZEN	26		
OTIS SPUNKMEYER PEANUT BUTTER COOKIES 240 CT.- FROZEN	30		
BUTTER COOKIES 240 CT-FROZEN			

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OATMEAL RAISIN COOKIES 160 CT	10		
FORTUNE COOKIES	20		
OTIS SPUNKMEYER CARNIVAL COOKIES 240CT - FROZEN			
OTIS SPUNKMEYER DOUBLE CHOCLATE CHIP COOKIES 240CT - FROZEN			
POTATO CHIPS 120 CT / .05 oz. -	75		
POTATO CHIP -GRAB BAG 1 1/2 oz.	60		
WHOLE GRAIN POP TARTS	30		
WHEAT THINS	48		
CHEDDAR CHEX MIX 72CT Enriched	360		
OYSTER CRACKERS 150 CT	144		
UNSALTED SALTINES 300/2 PKG.			
<b>PASTA PRODUCE indicate lbs. /case if different</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
SPAGHETTI 10#	60		
MACARONI, ELBOWS 10# HEAVY ENRICHED	75		
ZITI 10#	60		
LINGUINE 10#	40		
ORZO 10#	10		
BARLEY 10#	15		
ROTINI 10#	30		
FARFELLE NOODLES 10# Enriched Flour	60		
MEDIUM SHELLS 10# Enriched Flour			
LENTILS 12/2lbs	15		
<b>BAKERY ITEM/BREAKFAST ITEM</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
RAISIN BAGELS 72 CT.	30		
PLAIN BAGELS 72 CT.	60		

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BAGELETTES 144 CT.	40		
PAR BAKE BAGELS ASST. 48 CT.	60		
PAR BAKE BAGELS-sundried tomatoes			
PAR BAKE BAGELS- EVERYTHING			
PAR BAKE BAGELS- POPPY SEED			
PAR BAKE BAGELS- ASIAGO CHEESE			
MINI MUFFINS - BLUEBERRY	198		
MINI MUFFINS -CORN	198		
<b>BAKERY ITEM/BREAKFAST ITEM CONTINUED</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
WG PANCAKES 144 CT	120		
WHOLE GRAIN FRENCH TOAST STICKS	60		
WG WAFFLES 144CT			
FRENCH TOAST 144 CT	60		
SOFT TORTILLA SHELLS 200	20		
WHOLE WHEAT TORTILLA WRAP 10"	30		
ASST. TORTILLA WRAP 12"	40		
SOFT TACO SHELLS 6"	20		
WHOLE WHEAT TORTILLA WRAP 6"			
TART SHELLS 72 CT	40		
CROISSANTS, SLICED - 2 OZ	20		
ASSORTED DANISH 48 CT-Elite	15		
CORNFLAKE CRUMBS	12		
INDIVIDUAL PACKAGED CROUTONS	20		
PLAIN CROUTONS	60		
4 OZ. MUFFINS FROZEN			
BLUEBERRY	12		
CHEESE STREUSEL	12		



CARROT	12		
CORN	12		
CRANBERRY	12		
APPLE CARAMEL	12		
LEMON POPPY CHEESECAKE	12		
CHOCOLATE RASPBERRY	12		
MOCHA JAVA	12		
2 OZ MUFFINS - WRAPPED			
APPLE MUFFINS 72CT	50		
BLUEBERRY MUFFINS 72CT	50		
BANANA MUFFINS 72CT	50		
<b>BAKERY ITEM/BREAKFAST ITEM CONTINUED</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
BLUEBERRY MUFFIN 96 CT 2. 1/8 wrapped	30		
CORN MUFFIN 96 CT 2, 1/8 wrapped	30		
BRAN MUFFIN 96 CT 2, 1/8 wrapped	30		
WHOLE GRAIN POP TARTS			
WHOLE GRAIN APPLE ROLLS 36CT	50		
WHOLE GRAIN CINNAMON ROLLS 36CT	50		
WHOLE GRAIN ZUCCHINI BREAD 3.6oz-70CT	50		
WHOLE GRAIN BANANA BREAD 3.6oz - 70CT	50		
OATMEAL APPLE BARS 216CT	100		
OATMEAL STRAWBERRY BARS 216	100		
SCONES - ASSORTED	12		
SCONES-ORANGE CRANBERRY	5		
SCONES-Cinnamon	5		
SCONES BLUEBERRY			
BISCUITS 3"/100 CT	120		

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BISCUITS 1/2 OZ 120CT	50		
OATMEAL 12/42	25		
GRITS 12/48	25		
MAIZ ( FINE CORN MEAL)	15		
CHEERIOS BOWL 96 CT.	300		
CRISPEX 96 CT	120		
RAISIN BRAN BOWL 96 CT	100		
CHEX CEREAL 96 CT.	200		
RICE KRISPIES BOWL 96 CT.	120		
WGR COUNTRY CORNFLAKES	300		
KIX CEREAL 96CT	120		
LOW SUGAR CINNAMON TOAST CRUNCH 96 CT.	100		
<b>OTHER ITEMS</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
POTATO PEARLS 6/3.5 BASIC AMERICAN /OR IDAHO	160		
POTATO PEARLS COUNTRY STYLE 6/3.5	25		
WILD RICE BLEND PARBOILED	60		
BROWN RICE 25#	30		
WHITE RICE (ONLY) 25#	120		
AUGRATIN POTATOES 6/3.5	20		
PEANUT BUTTER PC. 200	40		
BARBECUE SAUCE 4/1	25		
BARBECUE SAUCE 100 CT PC			
MINIATURE MARSHMALLOWS	10		
TONGOL TUNAFISH CHUNK LIGHT 6/66.5	168		



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TONGOL TUNAFISH CHUNK LIGHT CROVAC BAGS 6/4LBS. 6/66.5	168		
WHITE TUNA 24/3 oz.	80		
CHICKEN 24/3 OZ.	80		
PANCAKE SYRUP 4/1 GAL.	8		
MAYONNAISE 4/1 GAL	100		
MAYONNAISE 200 PC	80		
ITALIAN DRESSING 200 PC 1 OZ.	60		
FRENCH DRESSING 200 PC 1 OZ.	60		
RANCH DRESSING PC 100 CT CUP	140		
RASPBERRY VINAIGRETTE 60 PC 1 OZ.	24		
LITE CAESAR DRESSING 1 OZ.			
PARMESAN CHEESE 200 PC 1 OZ.			
SUGAR PC			
SALT PC			
PEPPER PC	75		
DIET JELLY PC	30		
JELLY, ASSORTED 200 PC	30		
MUSTARD 4/1 GAL	30		
MUSTARD PC 200	60		
KETCHP 6/10 OR 4/1 GAL	10		
KETCHUP 200 PC	60		
TARTAR SAUCE 200PC			
RELISH 200PC	30		
SWEET & LOW PC 2000	10		
VINEGAR , RED WINE 4/1gal	15		
VINEGAR, WHITE 4/1 GAL.	15		
VINEGAR, CIDER 4/1 GAL.	15		

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SHERRY-WINE 4/1 GAL.	15		
ON TOP TOPPING 12/16 OZ	30		
CHOPPED CLAMS 12/5	20		
AMERICAN CHEESE 6/5, UNSLICED	100		
AMERICAN CHEESE SLICED 160 CT	30		
CHEDDAR CHEESE 10#	10		
SHREDDED CHEDDAR CHEESE 4/5#	10		
MILD CHEDDAR PC. 1 OZ./160 CT	130		
GRATED CHEESE 12/1#	15		
MOZZARELLA 9#AVG.	12		
PARMESAN CHEESE 7#	14		
STRING CHEESE STICKS 1 OZ.	72		
TACO SHELLS 200CT	20		
TACO SEASONINGS 5#	15		
FRUIT YOGURT 48/4 OZ UPSTATE FARMS	300		
VANILLA YOGURT 48/4OZ UPSTATE FARMS			
REG. YOGURT 12/6 OZ.	180		
DIET YOGURT 12/6 OZ.	180		
CREAM CHEESE 100 PCS.	64		
SOUR CREAM 100 PC	50		
<b>MEATS (SEE SCOPE &amp; SPECIFICATIOINS)</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
MEATBALLS 1 OZ - ITALIAN STYLE - ALL BEEF	270		
MEATBALLS 1/2 OZ - ITALIAN STYLE - ALL BEEF	100		
CN- LABEL TURKEY MEATBALLS 1OZ 160CT	150		
CN - LABEL CHICKEN MEATBALLS 1OZ 160CT	100		



CN - LABEL BONELESS CHICKEN WING 10#	50		
CN-LABEL BREADED FISH SQUARE 40/4 OZ.	180		
CN- LABEL FISH STICKS 160/1 OZ	72		
CN- LABEL PREMADE MEATLOAF 3OZ	250		
CN- CHICKEN TENDER 10#	650		
PRE-COOKED CHICKEN BREAST FILET 3OZ	800		
CN- SLOPPY JOE (BOIL IN BAG) 4/7#	300		
CN- TURKEY TACO (BOIL IN BAG) 4/7#	300		
CN- BEEF CHILI W/ BEANS (BOIL IN BAG) 4/7#	300		
CN- THIN SLICED TURKEY BREAST	300		
CN- THIN SLICED TURKEY HAM	300		
TERIYAKI BEEF BITES 400/.75OZ	250		
DICED TURKEY MEAT 10#	100		
PREMADE SLICED MEATLOAF 3OZ. 76CT			
PREMADE MEATLOAF LOAF 4OZ 60CT			
BBQ PORK RIBECUE - PIERRE #1860 60/3.2OZ	60		
DICED CHICKEN -DARK & WHITE 10LB	240		
DICED CHICKEN ALL-WHITE 10LB	240		
VEAL PATTIES 40/4 OZ UNBREADED	60		
VEAL PATTIES 40/4OZ BREADED			
PRECOOKED HAMBURG PATTIES 180/1.5 OZ	25		
CN-LABEL TERIYAKI CHICKEN SLIDERS 160CT			
WG MINI SLIDER BUNS 192CT			
MINI BURGER 'SLIDERS" 72/1.5oz no soy	50		
GROUND BEEF 85% 15%	300#		
STUFFED SHELLS 96/2 OZ			
VEGETABLE BURGER 2 OZ	25		

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CN-LABEL SALISBURY STEAK 3OZ - 53CT	100		
SALISBURY STEAK - PIERRE 96/3OZ #9590	120		
TERIYAKI CHICKEN BITES 400/.75OZ	250		
BREADED PORK - PIERRE #1921	100		
<b>FROZEN ITEMS</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
HORMEL PRECOOKED BACON STRIPS 300 CT	20		
RANDOM BACON			
UNCRUSTABLE PEANUT & JELLY SANDWICH	20		
UNCRUSTABLE SUNBUTTER SANDWICH	100		
ANYTIMEERS CHEESE PIZZA 48CT	100		
ANYTIMEERS PEPPERONI PIZZA 48CT	100		
ITALIAN COMBO WRAP 80CT	100		
TURKEY HAM, CHEESE WRAP 80CT	100		
TURKEY HAM, 2 CHEESE SANDWICH 72CT	100		
CHICKEN TURKEY PEPPERONI & CHEESE SUB 72CT	100		
VEGETABLE LASAGNA	100		
CHEESE LASAGNA -SQUARE DRY PACKED	50		
EGGPLANT ROLLETES	50		
PRECOOKED CHEESE RAVIOLI 1/2 OZ	80		
DICED EGGS 4/5#	27		
FROZEN WHOLE EGGS	10		
INDIVIDUAL CHEESE PIZZA	30		
INDIVIDUAL SUPREME PIZZA	30		
HARD COOKED EGGS 180 CT	32		
HARD COOKED EGGS DRY PACK 96 CT	5		
SCRAMBLED EGGS	50		
PIZZA 96 CT	90		

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OMELET, PLAIN 72 CT	60		
APPLE CRUMB CAKE	20		
APPLE STRUDEL STICKS	20		
CHERRY STRUDEL STICKS	20		
LEMON MERINGUE PIE	35		
PUMPKIN PIE	35		
APPLE PIE	35		
BOSTON CREAM PIE	25		
COCONUT CREAM PIE	25		
BANANA CREAM PIE	50		
<b>FROZEN ITEMS CONTINUED</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
CARROT SHEET CAKE W/ CREAM CHEESE ICING 4 TRAYS/CS	30		
CHOCOLATE SHEET CAKE W/ CHOCOLATE ICING 4 TRAYS/CS	30		
PETIT FOUR	5		
POUND CAKE	15		
SPONGE CAKE	12		
APPLE TURNOVER	25		
BROWNIE FROSTED			
PLANTERS FRUIT & NUT MIX 72/2 OZ	40		
<b>STAPLES</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
NON-FAT DRY MILK 6/5	75		
BROWN SUGAR 24/1	40		
GRANULATE SUGAR 12/5	52		
FLOUR ALL-PURPOSE 8/5 ONLY	78		
CORNSTARCH 24/1	50		

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SPICES	PROJECTED USAGE	NAME BRAND	PRICE
GRANULATED GARLIC 5LBS			
ONION POWDER 5LBS			
DRIED BASIL 2.25LBS			
DRIED PARSLEY 2.25LBS			
DRIED DILL WEED 20OZ			
DRIED WHOLE THYME 2.25LBS			
CINNAMON 5LBS			
DRIED OREGANO 2.25LBS			
PAPRIKA 2.25LBS			
DRIED BAY LEAVES 7OZ			
BUTTER CUPS			
UNSALTED BUTTERCUPS			
BLACK PEPPER 5LBS			
MARGARINE REDDIES CORN OIL 12#	300		
MARGARINE REDDIES UNSALTED CORN OIL 12#	300		
MARGARINE 30/1# CORN OIL SOLIDS	78		
UNSALTED CORN OIL SOLIDS 26/#1	80		
SALAD OIL 6/1 GAL	50		
L. S. BEEF BASE 12/1 no msg	75		
L. S. CHICKEN BASE 12/1 no msg	75		
L.S. Trio Brown gravy mix			
L.S. Trio Poultry gravy mix			
BEEF BASE 30# FIRST INGREDIENT - BEEF	90		
LEGOUT CREAM SOUP BASE	30		
CHICKEN BASE 30# FIRST INGREDIENT CHICKEN	110		
TOMATO SOUP BASE	10		

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CLAM BASE 12/1	15		
FISH BASE	10		
<b>VEGETABLES FROZEN ALL VEGETABLES MUST BE GRADE A</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
CUT UP WINTER SQUASH	60		
SUMMER SQUASH 12/3	75		
COLLARD GREENS 12/3	90		
ZUCCHINI 12/3	75		
PEROGI 72/4	25		
PEARL ONIONS 12/2	60		
BRUSSEL SPROUTS 12/2	90		
BROCCOLI NORMANDY 12/2	60		
ASPARAGUS 12/2			
BROCCOLI FLORETS GRADE A	125		
BROCCOLI SPEARS 12/2	36		
GREEN PEAS 20#	108		
ORIENTAL VEGETABLES 20#	60		
1/2" POT. CUBES	100		
RED POTATO SIMPLOT 5/8	50		
1/2" POTATOES CUBE W/SKIN	75		
POTATO PUFF 6/5	90		
POTATO WEDGES W.SKIN 6/5 LBS			
SWEET POTATO WEDGES 3/5#			
VEG FOR STEW	100		
SPINACH 12/3	60		
DICED CARROTS 12/2	50		
SLICED CARROTS 12/2	100		
BIAS CUT CARROTS	80		

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WHOLE BABY CARROTS 1/2	80		
CUT GREEN BEANS 20#	100		
FRENCH STYLE GREEN BEANS 12/2	50		
WHOLE GREEN BEANS 12/2	50		
ITALIAN GREEN BEANS 12/2	30		
WAX BEANS 12/2	40		
TURNIPS 12/2	45		
CAULIFLOWER 12/2	40		
MIXED VEGETABLE 12/2	80		
CORN 20#	50		
CORN COBBETTS 96/3 IN.	75		
PREBAKE BAKED POTATO 144 CT	100		
ROSEMARY POTATOES 6/2.5#	40		
<b>BLENDED VEGETABLES (Please indicate name)</b>	<b>PROJECTED USAGE</b>	<b>NAME BRAND</b>	<b>PRICE</b>
GREEN BEAN, CARROT, CAULIFLOWER, RED & YELLOW PEPPERS, ONIONS	75		
SUMMER SQUASH, FRENCH GREEN BEANS, CARROTS, ZUCCHINI	50		
WAX BEAN, GREEN BEAN, BABY CARROTS	50		
BROCCOLI, YELLOW CARROTS, RED PEPPER, GREEN BEANS	75		
WHOLE GREEN BEAN, YELLOW SQUASH, CARROTS	40		
CAULIFLOWER, BROCCOLI, CARROTS	75		



**Vendor Name:** \_\_\_\_\_

**Please describe in detail the following:**

1. Your organization's ability to address shortages for additional and /or emergency needs on short notice.
2. Method of delivery including a description of vehicles used to deliver all products and how temperatures are monitored.
3. Delivery time for the location.
4. What incentives or incentive programs do you offer? Explain in detail how we would benefit and provide information.



**ATTACHMENT IV  
CUSTOMER REFERENCE FORM**

**Reference #1:**

Name of Company \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

_____	_____	_____	_____
City/Town	State	Zip Code	Telephone

Description of work/project/products completed for or sold to this customer:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reference #2:**

Name of Company \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

_____	_____	_____	_____
City/Town	State	Zip Code	Telephone

Description of work/project/products completed for or sold to this customer:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reference #3:**

Name of Company \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

_____	_____	_____	_____
City/Town	State	Zip Code	Telephone

Description of work/project/products completed for or sold to this customer:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

