

## INVITATION TO BID

Notice is hereby given that WESTERN CONNECTICUT STATE UNIVERSITY will accept bids for the following project:

HAAS LIBRARY ELEVATOR REPLACEMENT AND  
MAINTENANCE BUILDING LIFT INSTALLATION  
WCSU MIDTOWN\_CAMPUS  
BID NO. 2018-MRC-0349

Please Note: This Invitation to Bid is reserved for contractors currently holding a certificate, with a General Contractor – Group B Classification, issued through Connecticut’s Department of Administrative Services’ Prequalification Program. Bidders are advised that both the DAS Prequalification Certificate and Update (Bid) Statement must accompany the bid proposal; failure to do so will result in rejection of the bid. For information regarding the program, please contact the Construction Contractor Prequalification Program at 860-713-5280, or visit the State of Connecticut’s Department of Administrative Services’ web site at [www.das.state.ct.us](http://www.das.state.ct.us).

Bid drawings and Project Manual can be obtained via the State of Connecticut’s State Contracting Portal, [www.biznet.ct.gov](http://www.biznet.ct.gov).

CHRO Requirements: The contractor who is awarded the contract to perform this state project must file and receive an approved Affirmative Action Plan by the Commission of Human Rights and Opportunities. The awarded contractor shall be required to solicit multiple bids per subcontract (class of work) from an assorted variety of subcontractors, non-trade related service providers, and/or material vendors that are currently certified by the State of Connecticut Dept. of Administrative Services (DAS) Supplier Diversity Program (set-aside) as a small business, or as a small business owned by an ethnic minority, woman, or disabled person. Small Business Set Aside requirements for this project: Minimum 25% of the total lump sum to certified SBE’s with at least one-quarter (6.25%) of that amount to certified MBE’s.

Western Connecticut State University is seeking bid proposals for all labor, materials and equipment required for the installation of a new vertical reciprocating conveyor (Lift) in WCSU’s Maintenance Building, and elevator replacement in the Haas Library, both located on WCSU’s Midtown Campus. Generally, the Maintenance Building Lift Installation work shall include provision of a new concrete foundation, structural slab modifications, and provision and installation of a new lift; the Haas Library Elevator Replacement work shall include removal of two existing elevators and related equipment, construction of a new block hoistway, structural modifications, installation of a new elevator, new electrical, hvac, fire protection, telecom, and modifications to finishes and lighting. The Dept. of Labor’s Prevailing Wage Rates shall apply to this project.

All contractors are required to visit the site and become familiar with existing conditions. A mandatory pre-bid meeting is scheduled for Thursday, February 8, 2018 at 10:30 a.m., beginning in the main lobby of the Haas Library, located on WCSU’s Midtown Campus.

Any questions or discrepancies should be submitted in writing by 4:00 p.m., Thursday, February 15, 2018 to the WCSU's Administrative Services Office, located on the lower level of University Hall, WCSU, 181 White Street, Danbury, CT 06810; Attn: Mark Case; fax no. 203-837-8659. Responses to any and all inquiries shall be issued via addenda, no later than 4:00 p.m., Thursday, February 22, 2018. Any and all addenda shall be posted on the DAS contracting portal.

Sealed bids should be submitted to Mr. Mark Case, Director for Administrative Services, University Hall, Lower Level, Western Connecticut State University, 181 White Street, Danbury, CT 06810. Bids should be submitted on or before Thursday, March 1, 2018 at 2:30 p.m. Bids will be opened publicly at the aforementioned time in the Administrative Services/Purchasing Office. Bids received after that time will not be accepted. Interested parties are invited to attend. Bidders should submit bids in a sealed envelope with words, "Sealed Bid No. 2018-MRC-0349," and the due date. In the event of an unexpected closing by the University at the scheduled bid due date and time (i.e. inclement weather closing), the bid due date shall default to 2:30 p.m. on the next business day the University is open (a business day defined as Monday – Friday, excluding weekends). Closing information can be obtained via the University's website [www.wcsu.edu](http://www.wcsu.edu) or via the University's weather closing phone line, 203-837-9377.

Bids are to be based on the work called for on the sketches and specifications for the subject project, as well as any addenda issued during the bid process. Bids showing informalities, qualifications or conditions may be rejected at the option of the University. Each bidder must note receipt of any Addenda or bulletins when submitting a bid. All bidders shall verify dimensions and conditions at the site and be responsible for satisfying himself as to all requirements of the contract.

Bids must be held for a period of 90 calendar days following the date of the bid opening. Following 90 calendar days, if attempted negotiations with the lowest bidder fail to result in a contract, the University reserves the right to re-bid the project.

All shop drawings must be submitted within 30 days after the award of the contract. The hoistways for the elevator and lift must be completed by August 20, 2018. All work must be completed no later than September 15, 2018.

The University reserves the right to waive any technical defects in the bids, to reject any bids that do not conform to the terms described herein, and to accept or reject any part of any bid, and to reject all bids and, again, invite bids.

**END**