

ADV. No.: BI-2B-382-ENG

**Connecticut Department of Administrative Services
 Division of Construction Services
 Office of Design & Construction
 Process Management Unit
 165 Capitol Avenue
 Hartford, CT 06106**

**Request for Qualifications (RFQ)
 Web Advertisement
 For A/E Consultant Services**

Adv. No.:	BI-2B-382-ENG	Web Advertisement Date:	Wednesday, March 12, 2014
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Selection Type:	Major Capital Project Consultant Selection
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General Statement:	In accordance with the requirements of CGS §4b-55 through §4b-59, the State of Connecticut, Department of Administrative Services (CT DAS), Division of Design & Construction(CT DAS), Process Management Unit advertises for Requests for Qualifications for the Major Capital Project Consultant Services as specified below.
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Consultant Services:	Provide Engineering services for the complete design and construction plans for the extension of the Capitol Area System, (CAS) pipeline.
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Contract Number:	BI-2B-382-ENG
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Contract/Project Title:	CAS Capitol Avenue Crossing and Washington Street Extension
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Project Location(s):	Hartford, CT
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Cost of the Work:	\$ 6,500,000
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User Agency Name:	Department of Administrative Services (DAS)
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Project Delivery Method:	<input checked="" type="checkbox"/> Design-Bid-Build (D-B-B): Architect/Engineer (A/E) consultants shall be selected to develop design and construction documents for the State to publically bid the Major Capital Project. The general contractor that is the "lowest responsible and qualified bidder" is then awarded a contract by the State to build the Project. <input type="checkbox"/> Construction Manager At Risk (CMR) - Guaranteed Maximum Price (GMP): Architect/Engineer (A/E) consultants shall be selected to develop design and construction documents in the cooperation with a CMR for a Major Capital Project. The CMR shall publically bid the project elements and enter into a GMP contract with the State. After consultation with and approval by the commissioner, the CMR shall award subcontracts to responsible qualified subcontractors submitting the lowest bids to build the Project.
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Project Description:	<ul style="list-style-type: none"> • The project scope is the complete design and construction plan for the extension of the Capitol Area System, CAS, pipeline (2- 20" chilled water and 2-14" hot water) from the North side of Capitol Avenue to the State Office Building, 165 Capitol Ave, and continuing down Washington Street terminating at 100 Washington Street. The project is to include implementation of all required permits as well as coordination with the City of Hartford and other state and local entities & utilities. • The project work scope shall include preparing a conceptual design for the future connection(s) of the Washington Street CT Judicial Facilities to the CAS. This effort will include a brief evaluation of each building's existing MEP / Heating and Cooling System, the approximate loads for each building, preparing a conceptual design (civil & MEP) of the future connection / system interface with the CAS, and providing a preliminary construction cost estimate. The subject Judicial facilities are located along Washington Street and include
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	the following buildings: 80 Washington Street, 90 Washington Street, 95 Washington Street, and 101 Lafayette Street.
Designated Services:	<ul style="list-style-type: none"> The A/E consultant shall provide a complete design and construction plan; including feasibility, environmental studies; the consultant shall also provide as required any surveys, borings, and geotechnical reports.
Affirmation of Receipt of State Ethics Laws Summary of Electronic On-Line Filing Requirements:	<p>In accordance with the Connecticut General Statutes and Governor Dannel P. Malloy's "Business Friendly Initiative," found in Public Act No. 11-229, the following must be adhered to:</p> <p>1. Electronic Uploading Requirements for Affidavits/Certifications</p> <p>The State of Connecticut has revised its affidavit/certification procedures. Each firm is required to open a BizNet account on the DAS website (http://das.ct.gov) and then upload certain affidavits/certifications.</p> <p>Instructions for opening a BizNet account can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "NEW* BizNet Connection".</p> <p>Instructions for uploading the affidavits/certifications can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "DAS Business Friendly Initiatives". Follow the instructions in the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (PDF)".</p> <p>The specific affidavits and certifications requiring uploading are found on the DAS website by clicking on "State Procurement Marketplace", then click on the "BizNet" link under the Quick Links feature. Firms should use the affidavit/certification forms found under the BizNet link. Once uploaded, Affidavits shall be updated and submitted annually and Affidavits and Nondiscrimination Forms shall be updated within 30 days of any changes to the submitted information.</p> <p>2. Electronic "Guide to the Code of Ethics For Current or Potential State Contractors"</p> <p>When the Department of Construction Services (CT DCS) is seeking a contract for a large state construction or procurement contract having a cost of more than five hundred thousand dollars (\$500,000), CT DCS shall provide all potential consultant and contractor firms with the "Guide to the Code of Ethics For Current or Potential State Contractors". The "<i>Guide to the Code of Ethics For Current or Potential State Contractors</i>" can be downloaded from the website of the Office of State Ethics, Quick Links, Plain Language Guides (http://www.ct.gov/ethics). Questions concerning the "<i>Guide to the Code of Ethics For Current or Potential State Contractors</i>" can be directed to the OSE at 860-263-2400.</p> <p>CT DCS is also required to notify all potential consultant and contractor firms for a large state construction or procurement contract that they must electronically upload an "Affirmation of Receipt of State Ethics Laws Summary" affirming that their key employees have read and understand the summary and agree to comply with the provisions of state ethics laws. The "<i>Affirmation of Receipt of State Ethics Laws Summary</i>" must be electronically uploaded to the "State Procurement Marketplace" as described above. Questions concerning the electronic filing of the "<i>Affirmation of Receipt of State Ethics Laws Summary</i>" can be directed to DAS Procurement Services at (860) 713-5095.</p> <p>NOTE: Do not electronically submit an "Affirmation of Receipt of State Ethics Laws Summary" to CT DCS.</p> <p>3. Additional Affidavits & Certifications Requirements:</p> <p>At the time a Firm is notified of its "Conditional Selection" by CT DCS, it will be given instructions regarding additional certificates, affidavits, and other information that must be submitted for the processing of its contract by CT DCS Legal Services.</p>

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Date CT DCS Began Planning This Project:	7/24/2013																																	
Qualifications Based Selection (QBS):	<p>The Consultant must submit a Qualification Based Selection (QBS) Submittal Booklet as described below. The QBS process is based on comparing and evaluating weighted criteria of qualifications and performance of Firms in relation to work of similar scope and complexity that is required for this specific contract. The Contract award is based first on a selection of the highest qualifications and second on the negotiation of a fair and reasonable fee. For the screening phase of this selection the following are the rating point weights for the screening criteria categories:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Criteria Number</th> <th style="width: 70%;">Selection Criteria Categories</th> <th style="width: 20%;">Rating Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Experience with Work of Similar Size and Scope as Required for this Contract</td> <td style="text-align: center;">35</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Organizational / Team Structure For This Contract</td> <td style="text-align: center;">30</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Past Performance Record</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Partnering Experience</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points per Screening Panel Member per Consultant</td> <td style="text-align: center;">100</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points for five (5) Panel Members per Consultant</td> <td style="text-align: center;">500</td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">Additional Criteria Considerations</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points for CT Code Expertise per Consultant</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points for Site Proximity per Consultant</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Total Available Points per Consultant</td> <td style="text-align: center;">520</td> </tr> </tbody> </table> <p>Note: The QBS Selection for this Project shall be conducted in accordance with requirements stated in the Consultant Services Selection Procedure Manual (0320):</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs; 2. At the top of the CT DCS Home Page click on the DCS Library link; 3. Scroll down and click on the Consultant Services Selection Procedure Manual (0320) link. 4. For the number of active and inactive Selections and Contracts that are allowed to be held by a firm by at one time see the QBS - Guidelines for Selection and Contract Limits (1210) link. 	Criteria Number	Selection Criteria Categories	Rating Points	1	Experience with Work of Similar Size and Scope as Required for this Contract	35	2	Organizational / Team Structure For This Contract	30	3	Past Performance Record	20	4	Partnering Experience	15	-	Available Rating Points per Screening Panel Member per Consultant	100	-	Available Rating Points for five (5) Panel Members per Consultant	500	-	Additional Criteria Considerations	-	-	Available Rating Points for CT Code Expertise per Consultant	10	-	Available Rating Points for Site Proximity per Consultant	10	-	Total Available Points per Consultant	520
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	QBS Email Registration:	<p>To access the QBS Email Registration for this Project:</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs; 2. At the top of the CT DCS Home Page click on the DCS Library link. 3. Scroll down and click on the QBS Email Registration (1211) link. 																																
	QBS Submittal Booklet Requirements:	<p>To access the QBS Submittal Booklet Requirements for this Project:</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs 2. At the top of the CT DCS Home Page click on the DCS Library link. 3. Scroll down and click on the QBS Submittal Booklet Requirements (1212) link. 																																

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QBS Submittal Deadline and Location:	<p>Deadline for the receipt of the QBS Submittal Booklets is: 3 p.m. Tuesday, April 15, 2014</p> <p>QBS Submittal Booklets shall be submitted to the following address:</p> <p>Randy Daigle State Office Building Department of Administrative Services (DAS) Division of Construction Services (DCS) Office of Design & Construction Process Management & QBW Unit -Room 478 165 Capitol Avenue Hartford, Connecticut 06106</p> <p><u>IMPORTANT NOTE:</u> Failure to submit properly formatted QBS Submittal Booklets with all of the required contents by the designated deadline and location may result in the Firm's submittal being deemed deficient for consideration for this Contract.</p>			
RFQ Contacts:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p><i>For Questions Concerning General QBS Submittal Requirements:</i></p> <p>CT DCS Process Management Unit: Randy Daigle, CT DCS Process Management Unit Supervisor Room 478 165 Capitol Avenue Hartford, Connecticut 06106 Email: randy.daigle@ct.gov</p> </td> <td style="width: 10%; text-align: center; vertical-align: middle; padding: 5px;">OR</td> <td style="width: 40%; vertical-align: top; padding: 5px;"> <p><i>For Questions Concerning this Consultant Services Contract:</i></p> <p>CT DCS Project Management Unit: Michael Milne CT DCS Project Management Unit Room 460 165 Capitol Avenue Hartford, Connecticut 06106 Email: Michael.milne@ct.gov</p> </td> </tr> </table> <p><u>IMPORTANT NOTE:</u> Responses to requests for more specific contract information than is contained in this Advertisement shall be limited information that is available to all Firms and that is necessary to complete this QBS process.</p> <p>All requests for more specific contract information must be sent in <u>writing</u> (email acceptable).</p>	<p><i>For Questions Concerning General QBS Submittal Requirements:</i></p> <p>CT DCS Process Management Unit: Randy Daigle, CT DCS Process Management Unit Supervisor Room 478 165 Capitol Avenue Hartford, Connecticut 06106 Email: randy.daigle@ct.gov</p>	OR	<p><i>For Questions Concerning this Consultant Services Contract:</i></p> <p>CT DCS Project Management Unit: Michael Milne CT DCS Project Management Unit Room 460 165 Capitol Avenue Hartford, Connecticut 06106 Email: Michael.milne@ct.gov</p>
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