

ADV. No.: BI-JA-465-ENG

**Connecticut Department of Administrative Services  
 Division of Construction Services  
 Office of Design & Construction  
 Process Management Unit  
 165 Capitol Avenue  
 Hartford, CT 06106**

Request for Qualifications (RFQ) Web Advertisement For A/E Consultant Services	
<b>Adv. No.:</b>	<b>BI-JA-465-ENG</b>
<b>Web Advertisement Date:</b>	<b>Wednesday Feb. 12, 2014</b>
<b>Selection Type:</b>	<b>Major Capital Project Consultant Selection</b>
<b>General Statement:</b>	In accordance with the requirements of CGS §4b-55 through §4b-59, the State of Connecticut, Department of Administrative Services (CT DAS), Division of Design & Construction( CT DAS), Process Management Unit advertises for Requests for Qualifications for the Major Capital Project Consultant Services as specified below.
<b>Consultant Services:</b>	<b>Study, Pre-design, Design, and Construction</b>
<b>Contract Number:</b>	<b>BI-JA-465-ENG</b>
<b>Contract/Project Title:</b>	York Correctional Heating and Cooling Loop Evaluation and Design
<b>Project Location(s):</b>	York Correctional Facility, 201 West Main street, Niantic, CT
<b>Cost of the Work:</b>	\$9,519,750
<b>User Agency Name:</b>	Department of Corrections
<b>Project Delivery Method:</b>	<input checked="" type="checkbox"/> <b>Design-Bid-Build (D-B-B):</b> Architect/Engineer (A/E) consultants shall be selected to develop design and construction documents for the State to publically bid the Major Capital Project. The general contractor that is the "lowest responsible and qualified bidder" is then awarded a contract by the State to build the Project.  <input type="checkbox"/> <b>Construction Manager At Risk (CMR) - Guaranteed Maximum Price (GMP):</b> Architect/Engineer (A/E) consultants shall be selected to develop design and construction documents in the cooperation with a CMR for a Major Capital Project. The CMR shall publically bid the project elements and enter into a GMP contract with the State. After consultation with and approval by the commissioner, the CMR shall award subcontracts to responsible qualified subcontractors submitting the lowest bids to build the Project.
<b>Project Description:</b>	The project is required to assess the existing original construction and design of the underground Hot and Chilled water loop in order to design an effective replacement system. The existing piping system provides heating and cooling to the entire West (high) security side as well as the partial East (low) security side of the York Correctional facility. This system is experiencing consistent failures resulting to complete loss of heating and cooling capacity of this level 5 Correctional facility. This is the only Female Correction Facility in the State. Accordingly, this project needs to proceed at an accelerated pace, in order to avoid any potential emergency situation. Initially, a study needs to be performed to identify the current inadequacies that exist in the Heating and Chill Water System and a prioritized list be provided, showing a logical method of correction. An accurate cost estimate needs to be provided, with current and projected costs for the entire project. All site work investigation will be conducted inside a Level 5 Correctional facility and all of the engineer's and sub-consultant's employees are subject to close scrutiny and approval of the State of Connecticut Department of Corrections.
<b>Designated Services:</b>	<ul style="list-style-type: none"> <li>• feasibility, environmental studies;</li> <li>• surveys, borings, geotechnical reports, etc.;</li> <li>• coordination with existing surface and underground conditions</li> <li>• design and coordination of new hot water and chill water site utilities</li> </ul>

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	<ul style="list-style-type: none"><li>• design a documentation of site surface improvements effected by new underground services</li><li>• design and documentation of sedimentations and erosion control measures</li><li>• design and documentation of all existing utilities being affected by the new utilities</li><li>• design and documentation of all structural modifications required to accommodate new utilities</li><li>• construction administration</li><li>• Building Commissioning (Cx);</li><li>• participation in budget reconciliation and value engineering with a Construction Administrator</li><li>• Provide a Class A-2/T-2 and boundary survey of the facility</li><li>• Provide geotechnical services to determine existing soil conditions and locations of existing utilities with the use of test borings, test pits, lab testing, and analysis</li></ul>
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<p><b>Affirmation of Receipt of State Ethics Laws Summary of Electronic On-Line Filing Requirements:</b></p>	<p>In accordance with the Connecticut General Statutes and Governor Dannel P. Malloy's "Business Friendly Initiative," found in Public Act No. 11-229, the following must be adhered to:</p> <p><b>1. Electronic Uploading Requirements for Affidavits/Certifications</b></p> <p>The State of Connecticut has revised its affidavit/certification procedures. Each firm is required to open a BizNet account on the DAS website (<a href="http://das.ct.gov">http://das.ct.gov</a>) and then upload certain affidavits/certifications.</p> <p><b>Instructions for opening a BizNet account</b> can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "NEW* BizNet Connection".</p> <p><b>Instructions for uploading the affidavits/certifications</b> can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "DAS Business Friendly Initiatives". Follow the instructions in the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (PDF)".</p> <p>The specific affidavits and certifications requiring uploading are found on the DAS website by clicking on "State Procurement Marketplace", then click on the "BizNet" link under the Quick Links feature. Firms should use the affidavit/certification forms found under the BizNet link. Once uploaded, Affidavits shall be updated and submitted annually and Affidavits and Nondiscrimination Forms shall be updated within 30 days of any changes to the submitted information.</p> <p><b>2. Electronic "Guide to the Code of Ethics For Current or Potential State Contractors"</b></p> <p>When the Department of Construction Services (CT DCS) is seeking a contract for a large state construction or procurement contract having a cost of more than five hundred thousand dollars (\$500,000), CT DCS shall provide all potential consultant and contractor firms with the "<b>Guide to the Code of Ethics For Current or Potential State Contractors</b>". The "<i>Guide to the Code of Ethics For Current or Potential State Contractors</i>" can be downloaded from the website of the Office of State Ethics, Quick Links, Plain Language Guides (<a href="http://www.ct.gov/ethics">http://www.ct.gov/ethics</a>). Questions concerning the "<i>Guide to the Code of Ethics For Current or Potential State Contractors</i>" can be directed to the OSE at 860-263-2400.</p> <p>CT DCS is also required to notify all potential consultant and contractor firms for a large state construction or procurement contract that they must <b>electronically upload</b> an "<b>Affirmation of Receipt of State Ethics Laws Summary</b>" affirming that their key employees have read and understand the summary and agree to comply with the provisions of state ethics laws. The "<i>Affirmation of Receipt of State Ethics Laws Summary</i>" must be electronically uploaded to the "State Procurement Marketplace" as described above. Questions concerning the electronic filing of the "<i>Affirmation of Receipt of State Ethics Laws Summary</i>" can be directed to DAS Procurement Services at (860) 713-5095.</p> <p><b>NOTE: Do not electronically submit an "Affirmation of Receipt of State Ethics Laws Summary" to CT DCS.</b></p> <p><b>3. Additional Affidavits &amp; Certifications Requirements:</b></p> <p>At the time a Firm is notified of its "Conditional Selection" by CT DCS, it will be given instructions regarding additional certificates, affidavits, and other information that must be submitted for the processing of its contract by CT DCS Legal Services.</p>
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<b>Date CT DCS Began Planning This Project:</b>																																		
<b>Qualifications Based Selection (QBS):</b>	<p><b>The Consultant must submit a Qualification Based Selection (QBS) Submittal Booklet as described below.</b> The QBS process is based on comparing and evaluating weighted criteria of qualifications and performance of Firms in relation to work of similar scope and complexity that is required for this specific contract. The Contract award is based first on a selection of the highest qualifications and second on the negotiation of a fair and reasonable fee. For the screening phase of this selection the following are the rating point weights for the screening criteria categories:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Criteria Number</th> <th style="width: 70%;">Selection Criteria Categories</th> <th style="width: 20%;">Rating Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Experience with Work of Similar Size and Scope as Required for this Contract</td> <td style="text-align: center;">35</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Organizational / Team Structure For This Contract</td> <td style="text-align: center;">30</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Past Performance Record</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Partnering Experience</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points per Screening Panel Member per Consultant</td> <td style="text-align: center;">100</td> </tr> <tr> <td style="text-align: center;">-</td> <td><b>Available Rating Points for five (5) Panel Members per Consultant</b></td> <td style="text-align: center;"><b>500</b></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;"><b>Additional Criteria Considerations</b></td> <td style="text-align: center;">-</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points for CT Code Expertise per Consultant</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Available Rating Points for Site Proximity per Consultant</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">-</td> <td><b>Total Available Points per Consultant</b></td> <td style="text-align: center;"><b>520</b></td> </tr> </tbody> </table> <p><b>Note:</b>            The QBS Selection for this Project shall be conducted in accordance with requirements stated in the <b>Consultant Services Selection Procedure Manual (0320)</b>:</p> <ol style="list-style-type: none"> <li>1. Go to the CT DCS Website: <a href="http://www.ct.gov/dcs">www.ct.gov/dcs</a>;</li> <li>2. At the top of the CT DCS Home Page click on the <b>DCS Library</b> link;</li> <li>3. Scroll down and click on the <b>Consultant Services Selection Procedure Manual (0320)</b> link.</li> <li>4. For the number of active and inactive Selections and Contracts that are allowed to be held by a firm by at one time see the <b>QBS - Guidelines for Selection and Contract Limits (1210)</b> link.</li> </ol>	Criteria Number	Selection Criteria Categories	Rating Points	1	Experience with Work of Similar Size and Scope as Required for this Contract	35	2	Organizational / Team Structure For This Contract	30	3	Past Performance Record	20	4	Partnering Experience	15	-	Available Rating Points per Screening Panel Member per Consultant	100	-	<b>Available Rating Points for five (5) Panel Members per Consultant</b>	<b>500</b>	-	<b>Additional Criteria Considerations</b>	-	-	Available Rating Points for CT Code Expertise per Consultant	10	-	Available Rating Points for Site Proximity per Consultant	10	-	<b>Total Available Points per Consultant</b>	<b>520</b>
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<b>QBS Email Registration:</b>	<p>To access the <b>QBS Email Registration</b> for this Project:</p> <ol style="list-style-type: none"> <li>1. Go to the CT DCS Website: <a href="http://www.ct.gov/dcs">www.ct.gov/dcs</a>;</li> <li>2. At the top of the CT DCS Home Page click on the <b>DCS Library</b> link.</li> <li>3. Scroll down and click on the <b>QBS Email Registration (1211)</b> link.</li> </ol>																																	
<b>QBS Submittal Booklet Requirements:</b>	<p>To access the <b>QBS Submittal Booklet Requirements</b> for this Project:</p> <ol style="list-style-type: none"> <li>1. Go to the CT DCS Website: <a href="http://www.ct.gov/dcs">www.ct.gov/dcs</a></li> <li>2. At the top of the CT DCS Home Page click on the <b>DCS Library</b> link.</li> <li>3. Scroll down and click on the <b>QBS Submittal Booklet Requirements (1212)</b> link.</li> </ol>																																	

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<b>QBS Submittal Deadline and Location:</b>	<p>Deadline for the receipt of the QBS Submittal Booklets is:  <b>3 p.m. Thursday March 6, 2014</b></p> <p><b>QBS Submittal Booklets shall be submitted to the following address:</b></p> <p><b>Randy Daigle</b>          State Office Building          Department of Administrative Services (DAS)          Division of Construction Services (DCS)          Office of Design &amp; Construction          Process Management &amp; QBS Unit -Room 478          165 Capitol Avenue          Hartford, Connecticut 06106</p> <p><b><u>IMPORTANT NOTE:</u></b>          Failure to submit properly formatted QBS Submittal Booklets with all of the required contents by the designated deadline and location may result in the Firm's submittal being deemed deficient for consideration for this Contract.</p>	
<b>RFQ Contacts:</b>	<p><i>For Questions Concerning General QBS Submittal Requirements:</i></p> <p><b>CT DCS Process Management Unit:</b>          Randy Daigle, CT DCS Process Management Unit Supervisor          Room 478          165 Capitol Avenue          Hartford, Connecticut 06106          Email: <a href="mailto:randy.daigle@ct.gov">randy.daigle@ct.gov</a></p>	<p><i>For Questions Concerning this Consultant Services Contract:</i></p> <p><b>CT DCS Project Management Unit:</b>          Ronald T. Zanobi          CT DCS Project Management          Room 460          165 Capitol Avenue          Hartford, Connecticut 06106          Email: <a href="mailto:Ron.zanobi@ct.gov">Ron.zanobi@ct.gov</a></p>
	<p><b><u>IMPORTANT NOTE:</u></b>          Responses to requests for more specific contract information than is contained in this Advertisement shall be limited information that is available to all Firms and that is necessary to complete this QBS process.</p> <p><b>All requests for more specific contract information must be sent in <u>writing</u> (email acceptable).</b></p>	

END  
 RFQ Web Advertisement  
 For A/E Consultant Services