



Addendum No.: 1

Date Of Addendum: November 7, 2019

CT DAS • Construction Services • Office of Legal Affairs, Policy, and Procurement

HVAC Replacement  
State Library for the Blind  
198 West Street  
Rocky Hill, CT  
BI – SS - 117

Original Bid Due Date / Time:

November 20, 2019

1:00 PM

Previous Addendums: NA

**TO: Prospective Bid Proposers:**

This Addendum forms part of the "Contract Documents" and modifies or clarifies the original "Contract Documents" for this Project dated 11/30/2019. Prospective Bid Proposers shall acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form.

Failure to acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form shall subject Bid Proposers to disqualification.

The following clarifications are applicable to drawings and specifications for the project referenced above.

**Item 1:**

**Pre-Bid Attendance Log, Agenda and Minutes (Attached)**

All questions must be **emailed** (not verbal or by phone) to the consulting Architect/Engineer (Joseph Salamone, Email: jsalamone@salamoneassoc.com) with copies sent to the DAS/CS Project Manager (Steven Udeh, Email: steven.udeh@ct.gov) and Construction Manager (NA, Email: NA)

End of Addendum # 1

Mellanee Walton, Associate Fiscal Administrative Officer  
State of Connecticut  
Department of Administrative Services, Construction Services  
Office of Legal Affairs, Policy, and Procurement  
450 Columbus Boulevard, Suite 1302  
Hartford, CT 06103



## Bid Phase Meeting Attendance Log

DAS/CS Project Title:	HVAC Replacement State Library for the Blind		
DAS/CS Project No.:	BI-JA-470A	Meeting Purpose (insert "X" below):	
Date:	October 30, 2019	<input checked="" type="checkbox"/>	Pre-Bid Meeting X
Meeting Start Time:	10:00 AM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	198 West Street, Rocky Hill, CT	<input type="checkbox"/>	Other:

Name:	PAUL FRIGON	Title:	PRES
Company/Department:	PRO MECH	E-mail:	promechpaul@comcast.net
Street:	102 FILLEY STREET	Phone:	860 243 3952
City/State/Zip	BLOOMFIELD CT 06002	FAX:	860 242 1698

Name:	Troy Karwowski	Title:	President
Company/Department:	SAV-MOR Cooling + Heating	E-mail:	troy@sarmorct.com
Street:	231 Captain Lewis Dr.	Phone:	860-621-9959
City/State/Zip	Southington, CT 06489	FAX:	860-621-9919

Name:	MIKE SAK	Title:	PM
Company/Department:	ALL STATE CONSTRUCTION	E-mail:	MSAK@ALLSTATECONSTRUCTION.COM
Street:	449 COOKE ST.	Phone:	860 914 8908
City/State/Zip	FARMINGTON CT 06031	FAX:	

Name:	MIKE SULLO	Title:	VP Operations
Company/Department:	CTC	E-mail:	msullo@CTTempcontrols.com
Street:	500 Corporate Row	Phone:	860 890 2022
City/State/Zip	Cromwell CT 06416	FAX:	

Name:	Ken Stewart	Title:	
Company/Department:	Stewart Mechanical	E-mail:	kstewart@stewartmeh.com
Street:	1495 Thomaston Ave	Phone:	203-575-0440
City/State/Zip	Waterbury, CT 06704	FAX:	203-575-0424



# Bid Phase Meeting Attendance Log

DAS/CS Project Title:	HVAC Replacement State Library for the Blind		
DAS/CS Project No.:	BI-JA-470A	Meeting Purpose (insert "X" below):	
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Meeting Start Time:	10:00 AM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	198 West Street, Rocky Hill, CT	<input type="checkbox"/>	Other:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

*Handwritten:* Sherman Taylor, Senior Mechanical Designer, Salamone & Associates, Inc., 116 North Plains Road, Westport, CT 06492

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

*Handwritten:* Rob Croston, Account Mgr, ESC Controls, 18 Jansen Court, West Hartford, CT, 06110, r.croston@esccontrols.com, (860) 471-1941

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

*Handwritten:* Mitch Zawacki, sales, ESC Controls, 18 Jansen Court, West Hartford, CT, 06110, M.ZAWACKI@ESCCONROLS.COM, 860-416-8877



**6025  
Pre-Bid  
Conference Agenda**

Page 1 of 2

CTDAS/DCS Project No.: BI-SS-117  
 Date: October 30, 2019  
 Meeting Start Time: 10:00 AM  
 Meeting Location: 198 West Street, Rocky Hill

**Meeting Objective:** Pre-Bid Conference for **BI-SS-117**  
**Facilitators:** **Steven Udeh, DAS/ CS Project Manager**  
**Joseph Salamone, Engineer**

Agenda Topics	Notes
<p>1.0 General:</p> <ul style="list-style-type: none"> <li>• The purpose of the Pre-Bid Conference is to provide an <b><u>“Informal”</u></b> forum for the Prospective Bidders to ask questions on the design and construction Scope of Work identified in the Bidding Documents.</li> <li>• All answers by Owner’s and Agency’s Representatives to Prospective Bidders questions are considered <b><u>Informal</u></b> and non-binding on the State.</li> <li>• All Prospective Bidders requiring a <b><u>Formal</u></b> answer to their technical questions <b><u>must submit their questions in writing to the Consultant with a copy to the DAS/CS Project Manager.</u></b></li> <li>• <b>Engineer’s Email Address:</b> jsalamone@salamoneassoc.com</li> <li>• <b>PM Email Address:</b> steven.udeh@ct.gov</li> <li>• All <b><u>Formal</u></b> answers to <b><u>written</u></b> Bidders questions shall be via the issuance of an Addendum by the Consultant.</li> <li>• <b>Registration:</b> Prospective Bidders who do not properly register at the Mandatory Pre-Bid Conference may cause their Bids to be rejected as non-responsive. All attendees of the Mandatory Pre-Bid Conference will be required to register. Proper registration means that the Bidder’s representative has signed their name to the official roster and listed the name and address of the company they represent on the official roster no later than the designated start time of the Pre-Bid Conference. Prospective Bidders are advised to register early as no attendee will be allowed to register after the advertised start time of the pre-proposal conference.</li> <li>• Please <b><u>do not</u></b> make any Site Visits without notifying <b><u>Gordon Reddick @ 860-721-2021</u></b> prior to your visit.</li> </ul> <p><b><u>IMPORTANT NOTE:</u></b> In accordance with CT DAS/DCS Regulations all participants in any selection, proposal or bidding process, including user agency representative(s), shall not communicate with any potential Offeror prior to, during, or upon conclusion of the entire Selection, Proposal, or Bidding procedure, with the exception of information necessary to complete the administrative steps of the selection process.</p>	

**6025  
Pre-Bid  
Conference Agenda**

CTDAS Project No.: BI-JA-470A

Agenda Topics	Notes
<p><b>2.0 Introduction of Participants:</b></p> <ul style="list-style-type: none"> <li>• <b>Consultant:</b> Joseph Salamone</li> <li>• <b>CA:</b> ( To be Announced )</li> <li>• <b>Agency Representative:</b> Frank Calvi ( Library )</li> </ul>	
<p><b>3.0 Project Summary:</b> (General Requirements - 01 11 00 Summary of Work)</p> <ul style="list-style-type: none"> <li>• <b>Project Description:</b> Joseph Salamone, ( Presents )</li> <li>• <b>Work Phases:</b> Work to be completed in 1 Phase</li> <li>• <b>Calendar Days:</b> 120 Calendar Days</li> </ul>	
<p><b>4.0 Important Agenda Topics:</b></p> <ul style="list-style-type: none"> <li>• <b>Substitution Procedures:</b> (General Requirements 01 25 00 &amp; General Conditions, Article 15)</li> </ul> <p><b>Substitution of Materials and Equipment before Bid Opening.</b> The Owner will consider requests for Equals or Substitutions, if made prior to the receipt of the Bid. The information on all materials shall be consistent with the information herein.</p> <p><b>Deadline: 4:00 PM 12 November 2019</b></p> <p><b>Substitution of Materials and Equipment After Bid Opening:</b> Subject to the Consultant's determination, if the material or equipment is pre-qualified and the CT DCS Project Manager's approval of such determination, Substitution of Material or Equipment may be allowed after the Letter of Award is issued only:</p> <ul style="list-style-type: none"> <li>• <b>Supplemental Bids:</b> None</li> <li>• <b>Hazardous Material Inspection Reports</b>( <i>No known asbetos. If suspect call DCS Project Manager</i> ).</li> </ul>	
<p><b>5.0 Written Questions Deadline: 4:00 PM 12 November, 2019</b></p>	
<p><b>6.0 Bid Opening: 1:00 PM 20 November 2019</b></p>	