



Addendum No.: 3

Date of Addendum: December 8, 2017

CT DAS • Construction Services • Process Management and Procurement Unit

State Records Center & Library for the  
Blind and Physically Handicap Roof Replacements  
198 West Street  
Rocky Hill, CT 06067  
BI – SS – 116

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Original Bid Due Date / Time: December 13, 2017 1:00 PM

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Revised Bid Due Date / Time: NA NA

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Previous Addenda: Addendum #2 dated 12/8/2017, Addendum #1 dated 11/29/2017

**TO: Prospective Bid Proposers:**

This Addendum forms part of the "Contract Documents" and modifies or clarifies the original "Contract Documents" for this Project dated July 21, 2015. Prospective Bid Proposers **shall** acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form.

Failure to acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form **shall** subject Bid Proposers to disqualification.

The following clarifications are applicable to drawings and specifications for the project referenced above.

**Item 1:**

In Section 01 12 19 CONTRACT INTERFACE add the following:

**B. Owner:** The Owner is the State of Connecticut, Department of Administrative Services.

1. The authorized representative for the Owner is Steven Udeh, DCS Project Manager. The DCS Project Manager is located at Room 1201, 450 Columbus Boulevard, Hartford, CT, 06103. Phone: 860-713-5730; Fax: 860-622-2802; E-mail: steven.udeh@ct.gov.

**C. Agency:** The Connecticut State (User) Agency is Connecticut State Library.

1. The Agency Representative is Kendall F. Wiggin. The Agency Representative's title is State Librarian. The Agency Representative is located at 231 Capitol Ave. Hartford CT 06106. Connecticut, Phone: 860-757-6510; Fax: 860-757-6503; E-mail: Kendall.Wiggin@ct.gov.

**F. PMWeb Project Management:**

1. DCS is using PMWeb as the project management collaborative software tool for this project.
2. The General Contractor is required to utilize PMWeb for the duration of this project and shall provide all project information via this program management software. This includes, but is not limited to contracts, applications for payment, change orders, change order proposals, requests for information, etc.
3. The DCS Project Manager [or the Construction Administrator (CA)] shall arrange for training. This training is for the General Contractor's Staff, the DCS Project Manager, the Construction Administrator, the A/E, and their representatives.
4. DCS will be establishing a project specific email "file" address for this project. The General Contractor shall send an electronic "file" copy of all project documents to this email address, to include but not limited to all project correspondence, project emails, forms, etc.

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5. The General Contractor is required to scan all documents that contain wet (ink) signatures and send a copy of those documents electronically to the DCS Project Manager and the project specific email "file" address. The hard copy of the wet signature documents shall be transmitted as directed by the DCS Project Manager. This includes, but is not limited to all contracts, change orders, applications for payment, closeout documentation, etc.

All questions must be in writing (not phone) and must be forwarded to the consulting Architect/Engineer, Ken Linsley (E-mail: [klinsley@silverpetrucelli.com](mailto:klinsley@silverpetrucelli.com)) with copies sent to the DAS Project Manager, Steven Udeh (E-mail: [steven.udeh@ct.gov](mailto:steven.udeh@ct.gov)).

**End of Addendum Number 3**

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**Mellanee Walton, Associate Fiscal Administrative Officer  
State of Connecticut  
Department of Administrative Services  
Construction Services  
Office of Legal Affairs, Policy & Procurement**