



Addendum No.: 1

Date Of Addendum: June 30, 2017

CT DAS • Construction Services • Process Management and Procurement Unit**Appearance Improvements to the State Veterans' Cemetery
317 Bow Lane, Middletown, CT 06457
BI – C – 292 / FAI CT-16-04**

Original Bid Due Date / Time:

July 12, 2017

1:00 PM

TO: Prospective Bid Proposers:

This Addendum forms part of the "Contract Documents" and modifies or clarifies the original "Contract Documents" for this Project dated 05/24/2017. Prospective Bid Proposers shall acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form.

Failure to acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form shall subject Bid Proposers to disqualification.

The following clarifications are applicable to drawings and specifications for the project referenced above.

Item 1:

The Mandatory Meeting Attendance Log follows this page. Firms will not be eligible to bid this project as a prime contractor if they have not signed in on this log.

Item 2:

The Pre-Bid Conference Agenda follows this page. This was distributed to all attendees of the mandatory Pre-Bid Conference.

Item 3:

Funeral services typically last thirty (30) minutes. They occur Mondays through Fridays from 9:00 am through 2:00 pm, and Saturdays from 9:00 am through 12:00 pm. Work will be restricted during services to low noise volume operations, and may need to be ceased at the discretion of Cemetery Staff. It is possible that a burial may need to take place in an area that a contractor could be working, and the contractors will not be able to work in the area of interment until the burial service has ended.

Item 4:

The Department of Veterans' Affairs has planned events on holidays which will occur on the Cemetery property. Work will be restricted during these events to low noise volume operations, and may need to be ceased at the discretion of Cemetery Staff. These events typically occur for Veterans Day, Memorial Day, Wreaths Across America (December), and Independence Day.

Item 5:

Contractors to pay particular attention to the requirements of the General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities (DEEP-WPED-GP-015). Contractors will need to file for this permit at time of contract award and all associated costs of the permit and associated work is to be included with the total cost of the bidder's proposal.

Item 6:

Should perspective bidders want to return to the site, and need access to the Administration Building, they will need to coordinate a date and time with Sarah Tierney via written request to sarah.tierney@ct.gov or fax (860) 622-2965. To just visit the grounds of the Cemetery, a date and time does not need to be requested. The Cemetery is open to the public Monday through Friday from 8:00 am through 4:30 pm. No questions should be directed to Cemetery Staff by the contractors specific to the scope of work for this project – all questions are to be directed to the proper individuals as stated on the Invitation to Bid, and as discussed at the Pre-Bid Conference.

Item 7:

The DAS Contractor Prequalification Classification: Group A – General Building Construction certification is one of the requirements for a firm to be eligible to bid this project as a prime contractor.

**Addendum No.: 1****Date Of Addendum: June 30, 2017****Item 8:**

Federal and State Prevailing Wages Apply. Per classification, the higher value prevails should there be a difference between federal and State wages. A reminder that all wage rate classifications are typically updated annually, and all contractors are to use the most current rates through the duration of construction.

Item 9:

The deadline for substitution request is Monday, July 03, 2017. Requests must be made formally as a written question and must be accompanied by the DAS DCS Equal or Substitute Product Request 7001 form. Any language within the project documents referencing text such as "or approved equal" is considered a substitution.

Item 10:

The duration timeframe of 810 calendar days includes the work associated with the Supplemental Bids. Should the Supplemental Bids not be accepted, it is anticipated the project duration will be less than the 810 calendar days. Contractors are to pay particular attention to the details on the drawings and specifications for the Scope of Work associated with the base bid and supplemental bids.

Item 11:

The cleaning agent specified for the headstones is sole sourced due to federal requirements and no substitutions for this cleaning agent will be accepted.

Item 12:

Coordination of the Work of this Project No. BI-C-292 with the Work of BI-C-293 is required by the awarded Contractor. Both of these project will occur simultaneously as individual projects. The irrigation system of BI-C-293 will need to be installed prior to the landscaping activities of BI-C-292 – i.e., the irrigation system should be installed prior to site activities such as sodding and raising or lowering of existing grades. There is also drainage improvements as part of the Scope of Work for BI-C-293 that occur in some of the sections (for example 47-50 and 91-95 as depicted on the drawings) – the associated drainage is to occur prior to the BI-C-292 landscaping activities. Contractor staging areas are shared and identified on the drawings.

Item 13:

The Cemetery is active with daily visitors and full time agency staff. The site will be occupied by the DVA for the duration of construction. Protection of work areas is required by the Contractor. The DVA will assist with public notification through press releases and other media. Cemetery staff will provide advanced notice of scheduled services to the Construction Administrator that will provide to the awarded contractor.

Item 14:

The DVA will provide the awarded contractor a Burial Register Report and Master Burial Sheets for additional assistance with ensuring the correct stones are placed back on the correct gravesites.

Item 15:

Question: "Can the Cast-in-place concrete headstone support system consist of precast concrete?"

Answer: Precast is not acceptable.

Item 16:

Question: "It was mentioned at the prebid that there could be as many as 5 funeral processions a day and work would cease. Are we allowed to work on other phases of the project during this time?"

Answer: It was stated that work would be restricted during services to low noise volume operations, and may need to be ceased at the discretion of cemetery staff. Contractors will be able to work at low noise levels through services, just not in the area of services. Coordination of work areas will be arranged with the Construction Administrator and the Contractor.

Item 17:

Question: "To perform the grading as shown on the drawings, is the intention to strip existing topsoil, adjust the subgrade and respreads topsoil?"

Answer: This is a means and methods approach by the contractor. The intent is to strip vegetation, adjust the grade (be it raise or lower the existing grades), supplemental topsoil or strip and adjust sub grade.



Addendum No.: 1

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Item 18:

Question: "Where are the holding areas for stockpiled material?"

Answer: The contractor staging areas as identified on Drawing GI-003. Unused/ unoccupied Cemetery sections may also be utilized temporarily for stockpiling material needed for the scope of work. Stockpiling will need to be coordinated with the Construction Administrator.

All questions must be in writing (not phone or e-mail) and must be forwarded to the consulting Architect/Engineer (Fuss & O'Neill – Haley Busch via fax to (860) 643-6313) with copies sent to the DAS Project Manager (Sarah Tierney via fax (860) 622-2965 or email to sarah.tierney@ct.gov).

End of Addendum 1

Mellanee Walton, Associate Fiscal Administrative Officer
State of Connecticut
Department of Administrative Services, Construction Services
Process Management and Procurement Unit
450 Columbus Boulevard, Suite 1302
Hartford, CT 06103



Bid Phase Meeting Attendance Log

DAS Project No.:	BI-C-292 / FAI CT-16-04 – Appearance Improvements	Meeting Purpose:	
Date:	06/28/2017	<input checked="" type="checkbox"/>	Pre-Bid Meeting
Meeting Start Time:	1:00 PM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/>	Other:

Name: Sarah Tierney	Title: Project Manager
Company/Department: CT DAS / Division of Construction Services	E-mail: Sarah.Tierney@ct.gov
Street: 450 Columbus Boulevard, Suite 1201	Phone: (860) 713-5822 / Mobile - (860) 712-1730
City/State/Zip: Hartford, CT 06103	FAX: (860) 622-2965

Name: Ron Wilfinger	Title: Asst. Project Manager
Company/Department: CT DAS / Division of Construction Services	E-mail: Ronald.Wilfinger@ct.gov
Street: 450 Columbus Boulevard, Suite 1201	Phone: (860) 713-5648 / Mobile – (860) 422-5306
City/State/Zip: Hartford, CT 06103	FAX: (860) 707-1932

Name: Joseph Danao	Title: Director of Projects and Operations
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: Joseph.Danao@ct.gov
Street: 287 West Street – Administration Building 1	Phone: (860) 616-3606
City/State/Zip: Rocky Hill, CT 06067	FAX:

Name: Willis Ballard	Title: Director of Facilities
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: Willis.Ballard@ct.gov
Street: 287 West Street – Physical Plant Building 8	Phone: (860) 616-3667
City/State/Zip: Rocky Hill, CT 06067	FAX:

Name: Reed Johnson	Title: Grounds Crew Supervisor
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: Reed.Johnson@ct.gov
Street: State Veterans' Cemetery – 317 Bow Lane	Phone: (860) 344-1961
City/State/Zip: Middletown, CT 06457	FAX:

Name: Shirin Khan	Title: Planning Analyst
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: Shirin.Khan@ct.gov
Street: 287 West Street – Administration Building 1	Phone: (860) 616-3608
City/State/Zip: Rocky Hill, CT 06067	FAX:



6020 Bid Phase Meeting Attendance Log

DAS Project No.:	BI-C-292 / FAI CT-16-04 – Appearance Improvements	Meeting Purpose:
Date:	06/28/2017	<input checked="" type="checkbox"/> Pre-Bid Meeting
Meeting Start Time:	1:00 PM	<input type="checkbox"/> Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/> Other:

Name: Tammy Marzik <i>jam</i>	Title: Manager of Community Advocacy
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: tammy.marzik@ct.gov
Street: 287 West Street – Administration Building 1	Phone: (860) 616-3603
City/State/Zip Rocky Hill, CT 06067	FAX:

Name: Pam Porter <i>Porter</i>	Title: Burial & Cemetery Services
Company/Department: Connecticut Dept. of Veterans' Affairs	E-mail: Pamela.Porter@ct.gov
Street: 287 West Street – Building 9	Phone: (860) 616-3688
City/State/Zip Rocky Hill, CT 06067	FAX:

Name: Nick Roy <i>NR</i>	Title: Civil Engineer
Company/Department: Fuss & O'Neill, Inc	E-mail: nroy@fando.com
Street: 146 Hartford Road	Phone: (860) 646-2469 x5547
City/State/Zip Manchester, CT 06040	FAX:

Name: Michael Errickson <i>MDE</i>	Title: Civil Engineering Project Manager
Company/Department: Diversified Technology Consultants, Inc.	E-mail: Michael.Errickson@teamdtc.com
Street: 2321 Whitney Avenue, Suite 301	Phone: (203) 239-4200 x ##133
City/State/Zip Hamden, CT 06518	FAX:

Name: Glen Martin <i>Gmm</i>	Title: Landscape Architect
Company/Department: Diversified Technology Consultants, Inc.	E-mail: Glen.Martin@teamdtc.com
Street: 2321 Whitney Avenue, Suite 301	Phone: (203) 239-4200 x ##135
City/State/Zip Hamden, CT 06518	FAX:

Name: Mark Bates / Craig Neal	Title: CEO COO
Company/Department: Norwalk Wilbert Vault Company	E-mail: mb@norwalkwvt.com
Street: P.O. Box 1221	Phone: (203) 856-1305
City/State/Zip Bridgeport, CT 06601	FAX: (203) 337-5433



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Meeting Start Time:	1:00 PM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/>	Other:

Name:	DAN NEALE	Title:	V.P.
Company/Department:	L. BRANDLI, INC.	E-mail:	bids@lbrandli.com
Street:	11 EASTVIEW DR	Phone:	860-676-9900
City/State/Zip:	FARMINGTON, CT	FAX:	860-676-0455

Name:	G SCOTT DONOVAN	Title:	PRESIDENT
Company/Department:	G. DONOVAN ASSOC., INC	E-mail:	SCOTT@GSDONOVAN.COM Bonnie@Gdonovan.com
Street:	1027 RTE 32	Phone:	860-642-0700
City/State/Zip:	NORTH FARMINGTON, CT 06251	FAX:	860-642-9965

Name:	DANNY TOMASSIANI	Title:	General Manager
Company/Department:	C.J. Fucci Corp	E-mail:	V Federico @ C.J Fucci
Street:	63 Russell St	Phone:	(203) 469-7487
City/State/Zip:	New Haven, CT 06513	FAX:	(203) 468-6256

Name:	Darrell Chaskoff	Title:	President
Company/Department:	Veterans Base Camp	E-mail:	dc@veteransbase.com
Street:	32 North Hwy	Phone:	860-836-9023
City/State/Zip:	Ashford, Ct 06278	FAX:	

Name:	RONALD J. WILFINGER	Title:	ASST PROJ. MANAGER
Company/Department:	STATE OF CT DAS	E-mail:	RONALD.WILFINGER@CT.GOV
Street:	450 COLUMBUS BLVD SUITE 1201	Phone:	860 422-5306
City/State/Zip:	HARTFORD, CT 06103	FAX:	

Name:	Rocky Hill Vault, Inc	Title:	VP/BOS
Company/Department:	Steven Baker/Beth Metch	E-mail:	Rocky Hill vault@yahoo.com
Street:	225 Shropshire Rd	Phone:	860 529-2597
City/State/Zip:	Cromwell, CT 06416	FAX:	860 529 3138



Bid Phase Meeting Attendance Log

6020

Page 4 of 10

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Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/>	Other:

Name:	David Pyles	Title:	Estimator
Company/Department:	Lvsachino & Sebastian	E-mail:	d.pyles@lvsach.com
Street:	15 Northwood Drive	Phone:	860-243-1751
City/State/Zip:	Blow Rock CT 06002	FAX:	860-243-1756

Name:	Tamara Twigg	Title:	
Company/Department:	EDI Landscape LLC	E-mail:	Tamara@edilandscape.com
Street:	322 Belmont St	Phone:	860-375-0071
City/State/Zip:		FAX:	

Name:	KEVIN FONEY	Title:	PROJECT MANAGER
Company/Department:	LIBERTY LANDSCAPES LLC	E-mail:	katherine@LIBERTY498.COM
Street:	498 MAIN STREET	Phone:	(860) 289-8073
City/State/Zip:	SOUTH WINDSOR, CT 06074	FAX:	(860) 289-0621

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip:		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip:		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip:		FAX:	



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Name:	Monica Vergara	Title:	ESTIMATING
Company/Department:	DIVERSITY Construction Group	E-mail:	estimating@DIVERSITYcg.com
Street:	531 Contland Circle	Phone:	203 699 8387
City/State/Zip:	CHESHIRE CT 06410	FAX:	

Name:	Tim Okender	Title:	Foreman
Company/Department:	Cariati Developers	E-mail:	
Street:	Wallingford	Phone:	203-238-9846
City/State/Zip:	CT	FAX:	

Name:	Jeff Roye	Title:	Project Manager
Company/Department:	Gec Fab Con	E-mail:	JEFF@GEC Fab Con
Street:	5 Foster Ln Bldg A	Phone:	908-782-0526
City/State/Zip:	Flemington NJ 08822	FAX:	

Name:	Marc Erickson	Title:	Gen MGR
Company/Department:	Ranco Technologies	E-mail:	MARCE@RANCOCOMPANIES.COM
Street:	253 Locust St	Phone:	860-527-5315
City/State/Zip:	HTFD CT 06114	FAX:	

Name:	Ken Rajchel	Title:	PE
Company/Department:	Banton Construction	E-mail:	krajchel@bantonstruc.com
Street:	339 Washington Ave	Phone:	203-234-2353
City/State/Zip:	North Haven, CT 06473	FAX:	

Name:	Randy Pultony	Title:	Estimator
Company/Department:	J. Papaluccio's	E-mail:	randy@j.papaluccio
Street:	Federal Rd	Phone:	203 975 1437
City/State/Zip:	Breakfield CT	FAX:	



Bid Phase Meeting Attendance Log

6020

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Meeting Start Time:	1:00 PM	<input type="checkbox"/> Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/> Other:

Name:	Steve Gerber	Title:	VP
Company/Department:	Gerber Const. Inc.	E-mail:	Bon@GerberConstructioninc.com
Street:	1 Nutmeg Dr	Phone:	860-875-6684
City/State/Zip	Ellington CT 06029	FAX:	

Name:	BRYAN ADDY	Title:	
Company/Department:	KRONENBERGER & SONS RESTORATION	E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	



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Name:	Bill Carlson	Title:	Representative
Company/Department:	B+W Paving and Landscaping, LLC	E-mail:	betty@bandwpaving.com
Street:	70 Foster Rd.	Phone:	860.572.9942
City/State/Zip:	Waterford, CT. 06385	FAX:	860.536.5833

Name:	Amanda Santaniello	Title:	Estimator
Company/Department:	Mountain View Landscapes	E-mail:	amandas@mountainviewinc.com
Street:	67 Old James St	Phone:	413-377-6164
City/State/Zip:	Chicopee, MA 01020	FAX:	413-536-5607

Name:	Kick Overson	Title:	Rep.
Company/Department:	Millennium Builders Inc	E-mail:	PCAREY@millenniumbuildersct.com
Street:	50 Inwood Dr.	Phone:	860-571-0551
City/State/Zip:	Rocky Hill Ct. 06067	FAX:	

Name:	Pete Cappellino	Title:	Estimator
Company/Department:	J A Rosa Construction	E-mail:	Pete.c.j.rosa.com
Street:	17 Town Line Rd	Phone:	203-879-3495
City/State/Zip:	Wolcott CT 06716	FAX:	203-879-0760

Name:	ROEL LEGASPI	Title:	SR ESTIMATOR
Company/Department:	NOSAL BUILDERS, INC.	E-mail:	ROEL@NOSALBUILDERS.COM
Street:	85 FIELDSTONE COURT	Phone:	203-439-9320 EXT. 306
City/State/Zip:	CHESHIRE, CT 06410	FAX:	203-439-9319

Name:	SIMON LITW	Title:	ESTIMATOR
Company/Department:	WILBIS CONSTRUCTION	E-mail:	WILL@WILBIS-CONSTRUCION.COM
Street:	282 FRANKLIN ST	Phone:	914 760 8640
City/State/Zip:	CT	FAX:	860 889 5035



6020 Bid Phase Meeting Attendance Log

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Meeting Start Time:	1:00 PM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/>	Other:

Name: <i>Joe Jolicard</i>	Title: <i>Estimator</i>
Company/Department: <i>NONES CO.</i>	E-mail: <i>JoeJ@NONES.com</i>
Street: <i>75 West Dudley Rd.</i>	Phone: 844-846 <i>860-893-4340</i>
City/State/Zip: <i>Bloomfield CT</i>	FAX:

Name: <i>Kyle Schultz</i>	Title: <i>Project Manager</i>
Company/Department: <i>Schulte Corporation</i>	E-mail: <i>Kyle.S@schulte.com</i>
Street: <i>101 N. Riverside Ave</i>	Phone: <i>860-594-2596</i>
City/State/Zip: <i>Terryville CT 06796</i>	FAX: <i>860-594-5132</i>

Name: <i>Don Hartman</i>	Title: <i>Estimator</i>
Company/Department: <i>Paganelli Construction Corp</i>	E-mail: <i>charleone@paganelliconstruction.com</i>
Street: <i>51 Lawrence Road</i>	Phone: <i>860-623-0245</i>
City/State/Zip: <i>Windsor Locks, Ct 06096</i>	FAX: <i>860-623-0660</i>

Name: <i>BRYAN ADDY</i>	Title: <i>VICE PRESIDENT</i>
Company/Department: <i>KRONENBERGER & SONS RESTORATION</i>	E-mail: <i>BRYANA@KRONENBERGERSONS.COM</i>
Street: <i>175 INDUSTRIAL PARK RD</i>	Phone: <i>860-347-4600</i>
City/State/Zip: <i>MIDDLETOWN, CT 06457</i>	FAX: <i>860-343-0309</i>

Name: <i>Rhomas Abbate</i>	Title: <i>President</i>
Company/Department: <i>Elm-Cap Wilbert</i>	E-mail: <i>Tommy@elmcap.net</i>
Street: <i>PO Box 330699</i>	Phone: <i>860-953-1060</i>
City/State/Zip: <i>W HFD CT 06133</i>	FAX: <i>860-953-5681</i>

Name: <i>David Pipers</i>	Title: <i>Estimator</i>
Company/Department: <i>Lupachino / Salvatore, Inc</i>	E-mail: <i>dpipers@lupsal.com</i>
Street: <i>15 Northwood Drive</i>	Phone: <i>860-243-1757</i>
City/State/Zip: <i>Bloomfield, CT 06002</i>	FAX: <i>860-243-1756</i>



Bid Phase Meeting Attendance Log

DAS Project No.:	BI-C-292 / FAI CT-16-04 – Appearance Improvements	Meeting Purpose:	
Date:	06/28/2017	<input checked="" type="checkbox"/>	Pre-Bid Meeting
Meeting Start Time:	1:00 PM	<input type="checkbox"/>	Post Bid Review Meeting
Meeting Location:	State Veterans' Cemetery Administration Building 317 Bow Lane, Middletown, CT 06457	<input type="checkbox"/>	Other:

Name:	Troy Gray	Title:	Estimator / PM
Company/Department:	Xenelis Construction	E-mail:	projectmanager@xenelis.com
Street:	30 Old Indian Trail	Phone:	(860) 937-7631
City/State/Zip	Middlefield, CT	FAX:	

Name:	Christine McAllen	Title:	President
Company/Department:	McAllen Construction Inc.	E-mail:	christine@mcallenconstructionct.com
Street:	170 Scott Rd Suite I	Phone:	203 758 3474
City/State/Zip	Prospect CT 06712	FAX:	203 758-3083

Name:	DAKOTA FLEMING	Title:	LABORER
Company/Department:	Douglas P. Fleming LLC	E-mail:	info@DPF-LLC.com
Street:	369 Scotland Road	Phone:	860-942-8556
City/State/Zip	WINDHAM / CT / 06280	FAX:	

Name:	John Risley	Title:	Laborer
Company/Department:	Groundbreaker Dev. Corp.	E-mail:	info@gbdevcorp.com
Street:	267 Willmantic Rd	Phone:	860 933 2070
City/State/Zip	Chaplin / CT /	FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	

Name:		Title:	
Company/Department:		E-mail:	
Street:		Phone:	
City/State/Zip		FAX:	



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Page 0 of 10

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Name: <i>Donald Hedron</i>	Title: <i>Estimator</i>
Company/Department: <i>Pegorelli Construction Corp.</i>	E-mail: <i>dhedron@pegorelliconstruction.com</i>
Street: <i>51 Lawrence Road</i>	Phone: <i>860 623-0245</i>
City/State/Zip: <i>Windsor Locks, CT 06096</i>	FAX: <i>860 623-0660</i>

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:



Project Number: BI-C-292 / FAI CT-16-04 – Appearance Improvements
Date: 06/28/2017
Meeting Start Time: 1:00 PM
Meeting Location: State Veterans Cemetery Administration Building
 317 Bow Lane, Middletown, CT 06457

Meeting Objective: Pre-Bid Conference for BI-C-292 / FAI CT-16-04
 Appearance Improvements

Facilitator: Sarah Tierney

Pre-Bid Conference Agenda Topics	Notes
<p>1.0 General:</p> <ul style="list-style-type: none"> ▪ The purpose of the Pre-Bid Conference is to provide an “Informal” forum for the Prospective Bidders to ask questions on the design and construction Scope of Work identified in the Bidding Documents. ▪ All answers by Owner’s and Agency’s Representatives to Prospective Bidders questions are considered Informal and non-binding on the State at this meeting. No interpretations of the meaning of the plans, specifications, or other contract documents are to be made orally to any bidder by any State representative. All questions must be submitted formally as indicated below. ▪ All Prospective Bidders requiring a Formal answer to their questions must submit their questions in writing as per instructions on the Invitation To Bid (ITB) – Specification Section (SS) 00 11 16: <ul style="list-style-type: none"> ▫ Technical Questions: Fuss & O’Neill – Haley Busch via email hbusch@fando.com or via fax to (860) 643-6313 with a copy to the DAS PM. ▫ Procurement / Bid Questions: DAS Construction Services Procurement – Mellanee Walton via fax (959) 200-4899 ▪ DAS PM Email Address: sarah.tierney@ct.gov ▪ All Formal answers to written Proposers questions shall be via the issuance of an Addendum by the DAS PM to all Proposers. ▪ Registration: Prospective Bidders who do not properly register at the Mandatory Pre-Bid Conference may cause their Bids to be rejected as non-responsive. All attendees of the Mandatory Pre-Bid Conference will be required to register. Proper registration means that the Bidder’s representative has signed their name to the official roster and listed the name and address of the company they represent on the official roster no later than the designated start time of the Pre-Bid Conference. Prospective Bidders are advised to register early as no attendee will be allowed to register after the advertised start time of the pre-proposal conference. <p>IMPORTANT NOTE: In accordance with DAS Regulations all participants in any selection, proposal or bidding process, including user agency representative(s), shall not communicate with any potential Offeror prior to, during, or upon conclusion of the entire Selection, Proposal, or Bidding procedure, with the exception of information necessary to complete the administrative steps of the selection process.</p>	



<p>2.0 Introduction of Participants:</p> <ul style="list-style-type: none"> ▪ DAS / DCS Sarah Tierney, Project Manager Ron Wilfinger, Asst. Project Manager ▪ DVA Joseph Danao, Director of Projects & Operations Willis Ballard, Director of Facilities Reed Johnson, Grounds Crew Supervisor Shirin Khan, Planning Analyst Tammy Marzik, Manager of Community Advocacy Pam Porter, Burial & Cemetery Services ▪ A/E: Fuss & O'Neill, Inc Haley Busch, Senior Civil Engineer (absent) Nick Roy, Civil Engineer 	
<p>3.0 Project Summary: (General Requirements - 01 11 00 Summary of Work)</p> <ul style="list-style-type: none"> ▪ Project Description: Construction of appearance improvements, including raising, realigning, and cleaning of headstones, and minor grading and turf establishment. The Work includes, but is not limited to, sitework, landscaping, and cast-in-place concrete. ▪ Work Phases: Refer to Drawing Sheet No. GI-003 – the entire Project shall be constructed in thirteen (13) Phases. ▪ Calendar Days: 810 Calendar Days 	
<p>4.0 Important Agenda Topics:</p> <ul style="list-style-type: none"> ▪ DAS Contractor Prequalification Classification: Group A - General Building Construction – this certification is one of the requirements for a firm to be eligible to bid this project. ▪ Federal and State Prevailing Wages Apply. Per classification, the higher value prevails should there be a difference between federal and state wages. A reminder that the wage rates are typically updated annually, and all contractors are to use the most current rates through the duration of construction. ▪ Substitution Procedures: (General Requirements 01 25 00 & General Conditions, Article 15) <p>Substitution of Materials and Equipment before Bid Opening. The Owner will consider requests for Equals or Substitutions, if made prior to the receipt of the Bid. The information on all materials shall be consistent with the information herein.</p> <p>Deadline: Monday, July 03, 2017</p> <p>Any substitution requests must be made prior to the bid. The only time a substitution will be allowed after the bid would be due to areason such as manufacturer discontinuation.</p> <p>Requests must be made formally as a written quesiton, and must be accompanied by the DAS DCS Equal or Substitute Product Request 7001 form.</p> <p>Contractors should note that the specifications incorporate federal requirements for materials and equipment specified for this project.</p> <p>Any language within the project documents referencing text such as "or approved equal" is considered a substitution.</p> <ul style="list-style-type: none"> ▪ Supplemental Bids: (General Requirements 01 23 13 & 00 40 13 Bid Proposal Form) 	



<ul style="list-style-type: none">□ The duration reflects timeframe for base bid and all supplemental bid work.□ Contractors to pay particular attention to the details on the drawings and specifications for Scope of Work for base bid and Scope of Work per supplemental bid.▪ Headstones<p>Headstones are not to be removed from their associated gravesite area. Removing any headstone from the DVA property is not allowed.</p><p>The awarded contractor to verify headstone locations within the cemetery prior to phased construction.</p><p>There are active sections throughout, meaning that burials may need to take place while a contractor is in a particular area, and the contractors will need to relocate to another area should this situation be encountered.</p>▪ Coordination of the Work of this Project No. BI-C-292 with the Work of BI-C-293 is required by the awarded Contractor.<p>Both of these projects have been designed and construction for both will occur simultaneously.</p><p>The Irrigation System of BI-C-293 will need to be installed prior to landscaping activities of BI-C-292 – i.e., the irrigation system should be installed prior to site activities such as sodding and raising or lowering of existing grades.</p><p>Drainage improvements occur in Sections 47 through 50 and Sections 91 through 95.</p><p>Contractors will share staging areas for both projects.</p><p>Stockpiling of soil and fill will be shared by the contractors for both projects.</p>▪ Coordination with Agency is required by the awarded Contractor –<p>The Cemetery is active with internments (sometimes as much as five per day), DVA events, and daily visitors.</p><p>Protection of work areas is required by the Contractor.</p><p>The DVA will assist with public notification through press releases and other media.</p><p>The DVA will occupy the entire site during the entire construction period.</p><p>The cemetery will remain open through the duration of construction.</p><p>Work will be restricted during services to low noise volume operations, and may need to be ceased at the discretion of cemetery staff.</p><p>Cemetery staff will provide advanced notice of scheduled services. This information will be provided to the awarded contractor by the Construction Administrator.</p><p>The awarded contractor will be provided a Burial Register Report and Master Burial Sheets for additional assistance with ensuring the correct stones are placed back on the correct gravesites.</p>▪ Contractor Staging Areas are identified on the drawings.▪ Warranty Requirements<ul style="list-style-type: none">□ Refer to SS 01 78 30	
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6025
Pre-Bid
Conference Agenda

Page 4 of 4

Project Number: BI-C-292 / FAI CT-16-04
Appearance Improvements

<ul style="list-style-type: none">□ An addendum is to be issued to correct the warranty period shown for SS 31 80 00 – should indicate 18 months.□ Plant Material, Turf and Grasses – 24 month material, installation, and growth.• PMWeb Project Management: The General Contractor is required to utilize PMWeb for the duration of this project and shall provide all project information via this program management software. This includes, but is not limited to, contracts, applications for payment, change orders, change order proposals, requests for information, etc.▪ Backfilling: The U.S. D.V.A. requires static compaction above active gravesites. See details in the specifications.▪ Grading / Sodding:<ul style="list-style-type: none">□ The Grading Intent is raising grade is between 6"-8". For decreasing the grade is a maximum of 2".□ Imported material is anticipated to be topsoil or structural support material.	
5.0 Written Questions Deadline: Monday, July 03, 2017	
6.0 Bid Opening: July 12, 2017 at 1:00 pm The date will not be extended. Public opening location and parking detailed in the ITB.	

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