

DCS RFQ Web Adv. Number: CPS-SBE/MBE-ROOF-01

**Request for Qualifications (RFQ) Web Advertisement for
 SBE / MBE Contractor Pre-Selection**
 (Minor Capital Projects between \$100,000 and \$500,000)
 Connecticut Department of Administrative Services - Division of Construction Services
 Office of Design & Construction – Process Management Unit
 Room 478, 165 Capitol Avenue, Hartford, CT 06106

IMPORTANT NOTE: *This is NOT an Invitation to Bid.* Please read this RFQ Web Advertisement and all referenced documents carefully. For additional information on Small Business Enterprise (SBE) or Minority Business Enterprise (MBE) Certification, see Item 8 below.

DCS RFQ Web Adv. Number:	CPS-SBE/MBE-ROOF-01	Web Advertisement Date:	April 9, 2015
1. Selection Type:	SBE/MBE Contractor Pre-Selection - Minor Capital Projects between \$100,000 & \$500,000.		
2. General Statement:	In accordance with the requirements of CGS §4b-91(a)(5) (amended by Public Act 14-188), the State of Connecticut Department of Administrative Services (DAS) / Division of Construction Services (DCS) Process Management Unit is advertising this RFQ for the Pre-selection of SBE / MBE Contractors for Minor Capital Projects between one hundred thousand dollars (\$100,000) and five hundred thousand dollars (\$500,000) for a specific Contractor Classification of Work (see Item 3 below).		
3. Contractor Classification Of Work For This Pre-Selection:	All prospective SBE / MBE Contractors need to demonstrate that they have the necessary qualifications and experience for the following Contractor Classification of Work : Roofing: The installation of various types of roofing materials including shingles, slate, rubber, PVC and related flashing and drainage systems.		
4. Cost of Work Range:	Between \$100,000 and \$500,000 .		
5. Project Locations:	Future projects located on State owned property.		
6. Project Delivery Method:	Design-Bid-Build (D-B-B): Architect/Engineer (A/E) consultants will be selected (through a different RFQ) to develop design and construction documents (Bidding Documents) for the State to publically bid the Minor Capital Project to only those SBE / MBE Contractors who have been Pre-Selected to bid on this Contractor Classification of Work . The SBE / MBE Contractor deemed to be the “lowest responsible and qualified general bidder” shall be awarded the contract to build the Project.		
7. Objective Criteria for Evaluating SBE / MBE Contractors:	Prospective SBE / MBE Contractors need to demonstrate that they meet the objective criteria as stated in the 1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection . The QBS Submittal Booklet will be used to evaluate a prospective SBE / MBE Contractor’s past performance and experience with comparable work as described in this RFQ’s “ Contractor Classification of Work ”, in a comparable “ Cost of Work Range ”, and will also be used to evaluate other financial, technical abilities, integrity, and absence of conflict of interests. If an SBE / MBE Contractor is Pre-Selected to bid on future DCS Minor Capital Projects between \$100,000 and \$500,000 , then as a Bidder they shall be evaluated by “ Objective Criteria ” relevant to their project.		
8. SBE / MBE Certification Requirements:	SBE / MBE Contractor Pre-Selection is dependent upon all Prospective Contractors being Certified by the Connecticut Department of Administrative Services as a Small Business Enterprise (SBE) or Minority Business Enterprise (MBE) or both by the QBS Submittal Due Date as stated in this RFQ Web Advertisement. For more information about SBE / MBE Certification see the Department of Administrative Services Website: http://das.ct.gov/cr1.aspx?page=34		

DCS RFQ Web Adv. Number: CPS-SBE/MBE-ROOF-01

9.	Quality-Based Selection (QBS) Procedures:	Step	**NEW** Quality-Based Selection (QBS) Procedures for SBE / MBE Contractor Pre-Selection
		1	DCS RFQ Web Advertisement: DCS shall publically advertise the RFQ Web Advertisement for SBE / MBE Contractor Pre-Selection for a specific Contractor Classification of Work .
		2	QBS Submittal Booklets: Prospective SBE / MBE Contractors shall submit their QBS Submittal Booklets in response to the requirements of the RFQ Web Advertisement.
		3	QBS Panels for SBE / MBE Contractor Pre-Selection: Three (3) DAS-DCS employees shall be appointed by the DAS Commissioner for each SBE / MBE Contractor Pre-Selection QBS Panel . The QBS Panel Members shall jointly evaluate QBS Submittal Booklets from prospective SBE / MBE Contractors and prepare a list of SBE / MBE Contractors who have been deemed responsible and qualified to be "Pre-Selected to Bid" on Projects for the specific Contractor Classification of Work and submit the list to the Commissioner for approval.
		4	Invitation to Bid – SBE / MBE Contractors Pre-Selected to Bid: Only those SBE / MBE Contractors "Pre-selected to Bid" for a specific Contractor Classification of Work shall receive an email from the State Contracting Portal notifying them of an Invitation To Bid that requires the services of an SBE / MBE Contractor who has been Pre-Selected for the specific Contractor Classification of Work.
10.	QBS Submittal Booklets:	All prospective SBE / MBE Contractors must complete and submit " QBS Submittal Booklets " in accordance with the all of the instructions and requirements stated in " 1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection ", which is provided with this RFQ on the State Contracting Portal (and the DCS SBE / MBE Contractor Pre-Selection web page). IMPORTANT NOTE: When you click on the " 1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection ", be sure to save it to your computer prior to editing.	
11.	Informational and Technical Assistance Meeting For Prospective SBE / MBE Contractors:	All Prospective SBE / MBE Contractors are encouraged to attend a non-mandatory " Informational and Technical Assistance Meeting " at the State Of Connecticut, DAS – Division of Constructive Services, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106 as follows: Date: Monday, April 20, 2015 Start Time: 1:00 PM Room No.: 479	
12.	QBS Submittal Deadline:	Deadline for the receipt of the QBS Submittal Booklets is: 3 p.m. Thursday, May 7, 2015	
13.	QBS Submittal Location:	Randy Daigle, DCS Process Management Unit Department of Administrative Services (DAS)/ Division of Construction Services (DCS) Room 478, 165 Capitol Avenue, Hartford, Connecticut 06106 IMPORTANT NOTE: Failure to submit properly formatted QBS Submittal Booklets with all of the required contents by the designated deadline and location may result in the Prospective SBE/MBE Contractor's submittal being deemed deficient for consideration for this Pre-Selection.	
14.	QBS Questions:	Randy Daigle, DCS Process Management Unit Room 478, 165 Capitol Avenue, Hartford, Connecticut 06106 Email: randy.daigle@ct.gov IMPORTANT NOTE: Responses to requests for more specific information than is contained in this Advertisement shall be limited to information that is available to all Firms and that is necessary to complete this QBS process. All requests for more specific Pre-Selection information must be sent in writing (email acceptable).	

END - 1850 - RFQ Web Advertisement for SBE / MBE Contractor Pre-Selection