

INVITATION TO BID
(Major & Minor Capital Projects Greater Than \$500,000)

CT Department Administrative Services (CT DAS) Procurement Services
On Behalf Of CT Division Of Construction Services (CT DCS)

ADV. NO.: 15-17

ADV. DATE: March 20, 2015

Sealed Bids from Contractors who have been Prequalified in the DAS Classification noted below shall be addressed to the CT Division of Construction Services for the following project:

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| Project Title: | Roof Replacement & Exterior Stair Willard-Cybulski Correctional Institution 391 Shaker Road Enfield, CT | | |
| Project Number: | BI-JA-463 | | |
| Project Scope of Work: | Replace the existing ballasted EPDM roofing system with a new EPDM roofing system along with the installation of a new exterior aluminum enclosed staircase. | | |
| DAS Contractor Prequalification Classification Name: | Group A – General Building Construction | | |
| DAS Contractor Prequalification Program Webpage Link : | www.das.ct.gov | | |
| Special Requirements: | N/A | | |
| Cost Estimate Range: | \$1,868,952. | To \$ | 2,065,682. |
| Plans & Specs Ready For Sale Date: | March 25, 2015 | Plans and Specs are NOT available on line. | |
| A NON-REFUNDABLE FEE PER SET IS REQUIRED | \$ 35.00 | <u>Checks Only.</u> | |
| | Checks <i>should be made payable</i> to "Treasurer, State Of Connecticut" and should <i>include</i> the prospective bidder's correct mailing address, email address, telephone and fax numbers. USE A SEPARATE CHECK FOR EACH PROJECT. | | |
| Examination or Purchase of Plans & Specs | Located at the State Of Connecticut, Department Of Administrative Services, 165 Capitol Avenue, 5th Floor East, Hartford, CT 06106 , during the hours of 8:30 A.M. to 3:00 P.M. (Monday-Friday) or by sending a request to the above address with your FedEx number. | | |
| Pre-Bid Conference: | All prospective bidders are required to attend a <u>MANDATORY</u> Pre-Bid Conference. | | |
| Pre-Bid Conference Time: | 1:00 | <input type="checkbox"/> AM | <input checked="" type="checkbox"/> PM |
| Pre-Bid Conference Date: | 4/7/2015 | | |
| Pre-Bid Conference Location | 175 Bilton Road, Somers, CT – (known as House #5) | | |
| Pre-Bid Conference Registration | All prospective bidders must <i>sign</i> his or her name on the official roster and <i>list</i> the name and address of the company he or she represents no later than the designated start time of the pre-bid conference. No attendee will be allowed to register <i>after</i> the advertised start time of the pre-bid conference. Bids submitted by contractors who have <i>not properly</i> registered and attended the pre-bid conference <i>shall be rejected</i> as non-responsive . | | |
| Pre-Bid Conference Contact: | Kevin Roy @ 860-729-5137 | | |
| BID OPENING DATE: | 04/22/2015 | | |
| Receipt of Bid Package: | Bids will be received at the State Office Building, 165 Capitol Avenue, Hartford, CT, 06106 in Room No. G-36 UNTIL 1:00 P.M. on the date shown above and thereafter publicly opened and read aloud in Room No. G-32. | | |

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| Bid Results: | Within approximately two (2) days after the Bid Opening Date, the Bid Results are posted both on the CT DCS website www.ct.gov/dcs (click on the "Construction Project Bids" link), and on the CT DAS website www.das.ct.gov (click on the-"State Contracting Portal" link). | |
| Small Business Enterprise (SBE) Set-Aside Participation: | 25% | |
| Minority Business Enterprise (MBE) Participation: | 6.25% | |
| Date CT DCS Began Planning the Subject Project: | 2/25/2013 | |
| Threshold Building Limits: (C.G.S. §29-276b) | <input type="checkbox"/> Does Exceed** | <input checked="" type="checkbox"/> Does Not Exceed |
| Major Contractor Registration License: (C.G.S. §20-341gg) | <input type="checkbox"/> Required** | <input checked="" type="checkbox"/> Not Required |
| | **IMPORTANT NOTE: Contractors and Subcontractors performing work on Projects that exceed the Threshold Limits must have a Major Contractor Registration License through the State of Connecticut Department of Consumer Protection. | |
| Guide to the Code of Ethics For Current or Potential State Contractors: | Anyone seeking a contract with a value of more than \$500,000 shall electronically download the " Guide to the Code of Ethics For Current or Potential State Contractors " from the of Office of State Ethics (OSE) website www.ct.gov/ethics , then click on the " Forms " link: | |
| Certifications and Affidavits to be Submitted in Writing with the Bid Proposal or Electronically Uploaded to the State Contracting Portal: | <p>NEW: The following affidavits and certifications may be submitted either <u>in writing</u> with the Bid Proposal <u>or</u> <u>electronically uploaded</u> (the preferred method for submission) to the bidder's/proposer's BizNet Account on the State Contracting Portal prior to the time of the Bid Proposal submission. See Article 1 in 00 21 19 Notice to Bidders for further instructions.</p> <p>Failure to submit all of the following three (3) documents in writing with the Bid Proposal <u>or</u> <u>electronically upload</u> these documents prior to the time of the Bid Proposal submission shall result in rejection of the bid.</p> <ol style="list-style-type: none"> Gift And Campaign Contribution Certification (OPM Ethics Form 1) for contracts with a value of \$50,000 or more; Affirmation of Receipt of State Ethics Laws Summary (OPM Ethics Form 6) for contracts with a value of \$500,000 or more; Consulting Agreement Affidavit (OPM Ethics Form 5) for contracts with a value of \$50,000 or more; <p>Other Bid Proposal Forms Submittal Requirements:</p> <ol style="list-style-type: none"> Nondiscrimination Certification (OPM Forms A through E) for all State contracts, regardless of type, term, cost or value. Office of Policy and Management (OPM) Form 7 - Iran Certification: "Large State Contract" means an agreement or a combination or series of agreements between a state agency and a person, firm or corporation, having a total value of more than five hundred thousand dollars \$500,000 in a calendar or fiscal year a project for the construction, alteration or repair of any public building or public work. <p>For Instructions on how to electronically upload the documents go to the DAS website www.das.ct.gov, and then click on the "State Procurement Marketplace" link and then click on the "Business Friendly Initiatives" link.</p> <p>To access OPM Ethics Forms go to the OPM website www.ct.gov/opm, click on the "Forms" link, then click on Ethics Affidavits & Certifications for State Contracts link.</p> <p>To access OPM Nondiscrimination Forms go to the OPM website www.ct.gov/opm, and then click on the "Forms" link.</p> | |

The following documents shall be submitted in writing to DAS Procurement Services at the time of the Bid Proposal submission.

See Article 1 in 00 21 19 Notice to Bidders for further instructions.

Bid Proposal Form:

Failure to submit **all the following three (3)** documents with the **Bid Proposal Form** submission **shall** result in rejection of the bid.

1. ***DAS Prequalification Certificate:**

For contracts with a value of **\$500,000** or more. To access the **DAS Prequalification Certificate** go to the CT DAS website www.das.ct.gov, then click on the “**DAS Contractor Prequalification Program**” link.

2. ***DAS Update Statement** for contracts with a value of **\$500,000** or more. To access the CT DAS **Update Statement** go to the CT DAS website www.das.ct.gov, then click on the “**DAS Contractor Prequalification Program**” link.

***DAS Contractor Prequalification Program:**

To access the all of the **DAS Contractor Prequalification Program** requirements go to the **DAS** website www.das.ct.gov, then click on the “**DAS Contractor Prequalification Program**” link

3. **00 43 16 - Standard Bid Bond or Certified Check.**

For Form **00 43 16**, see **Division 00 - Procurement And Contracting Requirements**.

Other Bid Proposal Form Submittal Requirements:

• **00 40 14 - Certificate (of Authority):**

For contracts with a value of **\$50,000** or more. To obtain **00 40 14 Certificate (of Authority)** go to the CT DCS website www.ct.gov/dcs, click on the “**DCS Library**” link, and then scroll down and click on **00 40 14 Certificate (of Authority)** under “**Office Of Design & Construction - Index Of Forms & Publications**”.

• **00 45 14 - General Contractor Bidder’s Qualification Statement:**

For Form **00 45 14**, see **Division 00 - Procurement And Contracting Requirements**.

• **State Election Enforcement Commission State Election Enforcement Commission (SEEC) Form 10 - Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations:** For contracts having a value in a calendar year of **\$50,000** or more or a combination or series of such agreements or contracts having a value of **\$100,000** or more.

To access the **SEEC Form 10 - Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations** go the **SEEC** website www.ct.gov/seec.

Bid Security:

As **security**, *each bid* must be accompanied by a **CERTIFIED CHECK** made payable to “**Treasurer, State of Connecticut**,” or the bid must be accompanied by a **BID BOND**, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Construction Services for an amount not less than **10%** of the bid.

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| Anti- Harassment Laws: | This contract is subject to Federal and state laws, including Title VII of the 1964 Civil Rights Act, 42 U.S.C. § 2000e-2(a)(1), and the Connecticut Fair Employment Practices Act, C.G.S. §46a-60 et seq., prohibit various forms of discrimination and illegal harassment in employment. |
| Performance and Labor and Material Bonds: | Performance and Labor and Material Bonds to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price. |
| Nonresident Contractors: | Nonresident contractors: At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-7538. |
| Prevailing Wage Rates: | <p>Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.</p> <p>Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning annual adjustments to prevailing wages.</p> <p>Wage Rates will be posted each July 1st on the Department of Labor website www.ctdol.state.ct.us. Such prevailing wage adjustment shall not be considered a matter for any contract amendment.</p> <p>The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.</p> |
| To access Executive Orders: | Go to the Governor's website www.ct.gov/governor , and then click on the "Press Room" link, and then click on "Executive Orders". |
| To access the CT DCS website: | Go to the CT DCS website www.ct.gov/dcs . |

The Commissioner of the CT Department of Administration reserves the right to do any of the following without liability, including but not limited to: (a) waive technical defects in the bid proposal as he or she deems best for the interest of the State; (b) negotiate with a contractor in accordance with Connecticut General Statutes Section 4b-91; (c) reject any or all bids; (d) cancel the award or execution of any contract prior to the issuance of the "Notice To Proceed;" and, (e) advertise for new bids.

All **project** questions must be in writing (not phoned or emailed) and faxed to the **Architect/Engineer** with a **copy** to the **CT DCS Project Manager** listed below.

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| Architect/Engineer/Consultant: | Silver/Petrucci + Associates, Inc. | Fax No: | 203-230-2847 |
| Construction Administrator: | Silver/Petrucci + Associates, Inc. | Fax No: | 203-230-2847 |
| CT DCS Project Manager: | Glenn Washburn | Fax No: | 860-713-7261 |

All **Bid** questions should be addressed to the Officer listed below.

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| Associate Fiscal Administrative Officer: | Mellanee Walton | Fax No: | (860) 713-7395 |
| Contract Time Allowed: | 140 | Calendar Days | |
| Liquidated Damages: | \$ 2,320.00 | Per Calendar Day beyond Substantial Completion. | |
| | \$ 1,115.00 | Per Calendar Day beyond ninety (90) days after Substantial Completion | |

CT Department of Administrative Services (CT DAS) - Procurement Services
On Behalf of CT DCS - Office of Design & Construction