

**INVITATION TO BID**

**For Minor Capital Projects Estimated To Cost Less Than \$500,000.00**

**FOR CURRENTLY CERTIFIED CONNECTICUT SET-ASIDE CONTRACTORS ONLY**

This "Invitation To Bid" is *limited* to participation by *current certified* Connecticut "Set-Aside Contractors" that have been certified by the Connecticut Department of Administrative Services (DAS) by the "bid opening date."

Adv. No. 14-03-I

Date of Invitation: November 8, 2013

**Sealed Bids Addressed To The Department Of Construction Services - State Of Connecticut (CT DCS) For:**

<b>Project Title:</b>	Roof Replacement 505 Hudson Street Hartford, CT
<b>Project Number:</b>	BI-2B-304
<b>Special Requirement:</b>	N/A
<b>Cost Estimate Range:</b>	\$ \$444,671. - \$491,478.
<b>Plans &amp; Specs Ready for Sale Date:</b>	November 13, 2013
<b>Non-Refundable Fee Per Set</b>	<b>One Free Set</b>
<b>Examination and Acquisition of Plans &amp; Specs</b>	Located at the State Of Connecticut, <b>Department Of Administrative Services, 165 Capitol Avenue, 5<sup>th</sup> Floor East, Hartford, CT 06106</b> , during the hours of 8:30 A.M. to 3:00 P.M. (Monday-Friday) or by sending a request to the above address with <b>your FedEx number</b> .
<b>MBE Participation</b>	<b>Good Faith Effort</b>
<b>Pre-Bid Conference:</b>	All prospective bidders are required to attend a <b>MANDATORY</b> Pre-Bid Conference
<b>Pre-Bid Conference Time:</b>	to be held AT 10:00 AM
<b>Pre-Bid Conference Date:</b>	ON November 19, 2013
<b>Pre-Bid Conference Location:</b>	AT 505 Hudson Street, Hartford, CT and meet in the main lobby
<b>Pre-Bid Conference Registration</b>	All prospective bidders are required to <i>properly</i> register. <i>Proper</i> registration means that the attendee has <i>signed</i> his or her name to the <b>official roster</b> and <i>listed</i> the name and address of the company he or she represents on the official roster no later than the designated start time of the pre-bid conference. No attendee will be allowed to register <i>after</i> the advertised start time of the pre-bid conference. <b>Bids</b> submitted by contractors who have <i>not properly</i> registered and attended the pre-bid conference shall be <i>rejected</i> as non-responsive.
<b>Pre-Bid Conference Contact:</b>	<b>N/A</b>
<b>BID OPENING DATE:</b>	<b>December 10, 2013</b>
<b>Receipt of Bid Package:</b>	Bids will be <i>received</i> at the <b>STATE OFFICE BUILDING, 165 CAPITOL AVENUE, HARTFORD, CT, 06106 in ROOM No. G-36 UNTIL 1:00 P.M.</b> on the date shown above and thereafter publicly <i>opened</i> and <i>read</i> aloud in <b>ROOM No. G-32</b> .

**SECTION 00 11 16  
INVITATION TO BID**

(Minor Capital Projects Less Than \$500,000)

<p><b>Certifications and Affidavits to be Submitted <u>in Writing</u> with the Bid Proposal <u>or Electronically Uploaded</u> to the State Contracting Portal:</b></p>	<p><b>NEW:</b> The following affidavits and certifications may be submitted either <u>in writing</u> with the Bid Proposal <u>or electronically uploaded</u> to the bidder's/proposer's BizNet Account on the State Contracting Portal prior to the time of the Bid Proposal submission. See the appropriate sections in 00 21 19 Notice to Bidders for further instructions.</p> <ul style="list-style-type: none"> <li>▪ <b>*Gift And Campaign Contribution Certification</b> (OPM Ethics Form 1) for contracts with a value of \$50,000 or more;</li> <li>▪ <b>*Consulting Agreement Affidavit</b> (OPM Ethics Form 5) for contracts with a value of \$50,000 or more;</li> <li>▪ <b>Nondiscrimination Certification</b> (OPM Forms A through E) for all State contracts, regardless of type, term, cost or value.</li> </ul> <p>* Failure to submit these documents in writing with the Bid Proposal <u>or</u> electronically upload these documents prior to the time of the Bid Proposal submission shall result in <b>rejection</b> of the bid.</p> <p>Instructions on how to electronically upload the documents are available from the DAS website for Business Friendly Initiatives: <a href="http://das.ct.gov/cr1.aspx?page=371">http://das.ct.gov/cr1.aspx?page=371</a></p> <p>To access OPM Ethics Forms: <a href="http://www.ct.gov/opm/cwp/view.asp?a=2982&amp;q=386038&amp;opmNav_GID=1806">http://www.ct.gov/opm/cwp/view.asp?a=2982&amp;q=386038&amp;opmNav_GID=1806</a></p> <p>To access OPM Nondiscrimination Forms: <a href="http://www.ct.gov/opm/cwp/view.asp?a=2982&amp;q=390928&amp;opmNav_GID=1806">http://www.ct.gov/opm/cwp/view.asp?a=2982&amp;q=390928&amp;opmNav_GID=1806</a></p>
<p><b>Additional Documents to be Submitted <u>in Writing</u> with the Bid Proposal:</b></p>	<p>The following documents shall be submitted <u>in writing</u> to DAS Procurement Services at the time of the Bid Proposal submission. See the appropriate sections in 00 21 19 Notice to Bidders for further instructions.</p> <ul style="list-style-type: none"> <li>▪ <b>*Bid Proposal Form;</b></li> <li>▪ <b>Certificate (of Authority)</b> for contracts with a value of \$50,000 or more. See the "DCS Library" on the CT DCS website to download the document: <a href="http://www.ct.gov/dcs">www.ct.gov/dcs</a></li> <li>▪ If applicable, a <i>current</i> DAS <i>certified</i> "<b>Set-Aside Contractors</b>" <b>Certificate</b>. See the DAS Set-Aside website to download the document: <a href="http://das.ct.gov/cr1.aspx?page=34">http://das.ct.gov/cr1.aspx?page=34</a></li> <li>▪ <b>Bidder Contract Compliance Monitoring Report</b>. See the CHRO website to download the document: <a href="http://www.ct.gov/chro/cwp/view.asp?a=2525&amp;Q=315900&amp;chroPNavCtr=#45679">http://www.ct.gov/chro/cwp/view.asp?a=2525&amp;Q=315900&amp;chroPNavCtr=#45679</a></li> <li>▪ <b>*Standard Bid Bond or Certified Check;</b></li> <li>▪ <b>General Contractor's Bidder Qualification Statement;</b></li> <li>▪ <b>State Election Enforcement Commission Form 10</b> for contracts having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more. See the SEEC website to download the document: <a href="http://www.ct.gov/seec">www.ct.gov/seec</a>.</li> </ul> <p>* Failure to submit these documents with the Bid Proposal submission shall result in <b>rejection</b> of the bid.</p>
<p><b>Date CT DCS Began Planning the Subject Project:</b></p>	<p>4/9/2008</p>
<p><b>Bid Security:</b></p>	<p>As <b>security</b>, each bid must be accompanied by a CERTIFIED CHECK made payable to "Treasurer, State of Connecticut," or by a BID BOND, in the form required by the awarding authority and having surety thereto such Surety Company or Companies as are authorized to do business in this State and/or accepted by the Commissioner of the Department of Construction Services for an amount not less than 10% of the bid if the bid is in <b>excess of \$50,000.00</b>.</p>

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<b>Sexual Harassment:</b>	This contract is subject to the provisions of the Department of Construction Services <b>Sexual Harassment Policy</b> ("Policy") and, as such, the contract may be canceled, terminated, or suspended by CT DCS for violation of or noncompliance with said Policy. Said document is hereby incorporated herein by reference and made a part hereof as though fully set forth herein. This policy may be found at the CT DCS Website at <a href="http://www.ct.gov/dcs/site/default.asp">http://www.ct.gov/dcs/site/default.asp</a> under <b>Publications</b> .
<b>Performance and Labor and Material Bonds:</b>	<b>Performance and Labor and Material Bonds</b> to be furnished by the bidder awarded the contract shall be an amount not less than 100% of the contract price if the bid is in <b>excess of \$100,000.00</b> .
<b>Nonresident Contractors:</b>	<b>Nonresident contractors:</b> At the time of contract signing a certificate from the Commissioner of Revenue Services must be provided which evidences that C.G.S. 12-430 for non-resident contractors has been met. For details call the Department of Revenue Services at (860) 541-3280, ext. 7.
<b>Prevailing Wage Rates:</b>	<p>Prevailing wages are required on this project, in accordance with the schedule provided in the bid documents, pursuant to Connecticut General Statutes Section 31-53 (a) through (h), as amended.</p> <p>Each contractor who is awarded a contract on or after October 1, 2002 shall be subject to provisions of the Connecticut General Statutes, Section 31-55a concerning annual adjustments to prevailing wages.</p> <p>Wage Rates will be posted each July 1st on the Department of Labor website: <a href="http://www.ctdol.state.ct.us">www.ctdol.state.ct.us</a>. Such prevailing wage adjustment shall not be considered a matter for any contract amendment.</p> <p>The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund, as defined in subsection (h) of section 31-53 of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any contractor who is not obligated by agreement to make payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each pay day.</p>
<b>To access Executive Orders:</b> <a href="http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&amp;bc=0&amp;c=18433">http://www.ct.gov/governorrell/cwp/browse.asp?a=1719&amp;bc=0&amp;c=18433</a>	
<b>To access the CT DCS Web Site:</b> <a href="http://www.ct.gov/dcs/site/default.asp">http://www.ct.gov/dcs/site/default.asp</a>	

The Commissioner reserves the right to do any of the following without liability: (a) waive technical defects in the bid proposal as he or she deems best for the interest of the State; (b) negotiate with a contractor in accordance with Connecticut General Statutes Section 4b-91; (c) reject any or all bids; (d) cancel the award or execution of any contract prior to the issuance of the "Notice To Proceed", and, (e) advertise for new bids.

All technical questions must be in writing (not phoned or emailed) and faxed to the Architect/Engineer with a copy to the CT DCS Project Manager listed below.

<b>Architect/Engineer/Consultant:</b>	<u>Hibbard &amp; Rosa Architects, LLC</u>	<b>Fax No:</b>	<u>860-704-8248</u>
<b>Construction Administrator:</b>	<u>Hibbard &amp; Rosa Architects, LLC</u>	<b>Fax No:</b>	<u>860-704-8248</u>
<b>CT DCS Project Manager:</b>	<u>Michael Milne</u>	<b>Fax No:</b>	<u>860-713-7261</u>

All Bid questions should be addressed to the Officer listed below.

<b>Associate Fiscal Administrative Officer:</b>	<u>Mellanee Walton</u>	<b>Fax No:</b>	<u>(860) 713-7395</u>
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<b>Contract Time Allowed:</b>	<u>90</u>	Calendar Days
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<b>Liquidated Damages:</b>	\$ <u>1,056.00</u>	Per Calendar Day beyond Substantial Completion.
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	\$ <u>1,056.00</u>	Per Calendar Day beyond ninety (90) days after Substantial Completion
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**CT DAS - Procurement Services On Behalf Of  
CT DCS - Division of Design & Construction**